

**IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
15401 FOREST VIEW ROAD, MANCHESTER, CA 95459  
January 9, 2021**

- 1. CALL TO ORDER AND ROLL CALL:** President Terry called the Regular Meeting to order at 10:11 A.M. on Saturday, January 9, 2021, using Zoom, a web-based video and audio conferencing tool, to meet online. Roll call of directors in attendance were: President Terry, Director Ellison, Director Dyson, Director Whitaker, and Director Israel. Employees in attendance online were: General Manager Acker, Clerk/Accountant Murray, Clerk/Secretary Sackman, and Legal Counsel Emrick attended the meeting online with Zoom.
- 2. APPROVAL OF MINUTES:** Director Whitaker made a motion to approve the Regular Meeting Minutes dated November 14, 2020, as submitted. The motion was seconded by Director Ellison. Roll call vote: President Terry, aye; Director Ellison, aye; Director Dyson, aye; Director Israel, aye; and Director Whitaker, aye. Motion carried.
- 3. COMMUNICATIONS AND CORRESPONDENCE:** An email was received from Mr. William Moores. Mr. Moores discussed the subject of the email with the directors as pertains to the IRISH BEACH WATER DISTRICT budget and funds to be raised to meet the needs of the IRISH BEACH WATER DISTRICT. Mr. Moores proposed a \$65.00 per month fee to be paid by the Irish Beach property owners to meet the Bid's expenses. After discussion the Board stated that this subject would be on the next meeting's agenda and an ad hoc committee was formed consisting of President Terry, Director Israel, General Manager Acker, and Clerk/Accountant Murray to address the issue and have further discussion/action during the next board meeting, with the following stipulation: President Terry requested that Mr. Moores, in addition to Mr. Moores formal request to the Board for the agenda item, for him to also include supporting documentation analyzing costs, as to how the \$65 fee would be calculated.
- 4. PUBLIC INPUT:** none.
- 5. REPORTS:**

**A. TREASURER'S REPORT:**

Treasurer Murray submitted a modified Treasurer's Report of current balances for unrestricted cash and restricted greater than 40 year equipment replacement reserve as follows:

January 1, 2021:

Cash in Bank: \$50,276

Greater than 40 year equipment replacement reserve, Cash: \$65,130

Loan Receivable: \$120,000

Total: \$235,406

Treasurer Murray presented a list of Capital Projects and suggested that the IRISH BEACH WATER DISTRICT refine the list of capital projects, obtain engineering reports for the projects, and request the landowners, in a proposition 218 election, to approve another capital projects special assessment to be collected via property tax bills.

Treasurer Murray requested a vote for approval of the Treasurer's Report, list of checks issued, and Resolution 2021-01 to add authorizations for post office box access, and Resolution 2021-02 for additional bank signature authorizations.

Director Whitaker made the motion to approve the Treasurer's Report and Checks Issued Report from November 1, 2020 through January 1, 2021. The motion was seconded by Director Ellison. Roll call vote: President Terry, aye; Director Ellison, aye; Director Dyson, aye for Treasurer's Report, and abstains for the Checks Issued Report; Director Whitaker, aye; and Director Israel, aye for Treasurer's Report and abstain for Checks Issued Report. Motion carried.

After the Boards discussion, Director Whitaker made a motion to approve Resolutions 2021-01 and Resolution 2021-02. The motion was seconded by Director Ellison. Roll call vote: President Terry, aye; Director Ellison, aye; Director Whitaker, aye; Director Dyson, aye; and Director Israel, aye. Motion carried.

- B. WATER/STORAGE FACILITIES/CONVEYANCE LOSS:** General Manager Acker discussed with the Board the following: Maintenance of the tanks, leak, and repair on the pipe line that goes from the upper diversion to the lower diversion, processing and transporting test samples to the lab in Santa Rosa, attended IRISH BEACH WATER DISTRICT Board Meetings, and processed system checks.
- C. SAFETY COMMITTEE:** General Manager Acker reported the attendance by employees and the completion of the following written tests at the Safety Committee Meeting: November 24, 2020: "Blood-Born Pathogens" and December 8, 2020: "Understanding Generations." Attendees: General Manager Acker, Treatment Plant Operator Dial, and Maintenance Employee DeVaul.
- D. LEGAL COUNSEL:** Legal Counsel Emrick stated that there was nothing to report at this meeting.
- E. DIRECTORS:** Director Dyson discussed with the Board and General Manager Acker the need to check for pesticide chemicals that might be coming into our water system from the marijuana grower.

**6. OLD BUSINESS:**

- A. DISCUSSION AND OR ACTION: UNAPPROVED WELL ON NICHOLS RANCH (APN) 132-21-38 (-37) A WELL DRILLED ON 4/30/2007 WAS TESTED ON 10/7/2008. RESULTS INDICATE THAT ENOUGH WATER IS AVAILABLE TO SUPPLY 6.24 CONNECTIONS AT 300 GPD. DISTRICT TO CONSIDER POTENTIAL APPROVAL OF WELL. (WHITAKER/TERRY/EMRICK/ACKER).**  
The Board and General Manager Acker discussed the Mendocino County Health Department's well application approval form for approval by the IRISH BEACH WATER DISTRICT. General Manager Acker was given approval to submit the form, check the box on the form that states "not allowed in our service area under conditions..." and include with the form an attached letter stipulating the conditions of approval by the IRISH BEACH WATER DISTRICT.

**7. NEW BUSINESS:**

- A. DISCUSSION AND OR ACTION: CALL FOR NOMINATIONS AND ELECTION OF CALENDAR YEAR 2021 BOARD OFFICERS FOR PRESIDENT, VICE PRESIDENT, SECRETARY, AND TREASURER. (DIRECTORS/MURRAY).** President Terry stated that the IRISH BEACH WATER DISTRICT policy states that the first meeting in January includes an annual organizational board meeting to elect the officers of the IRISH BEACH WATER DISTRICT Board. The following nominations and motions were made to elect officers for the calendar year 2021: President Terry designated Clerk/Accountant Murray to preside over the nominating of the IRISH BEACH WATER DISTRICT Board Officers.

Director Whitaker made a motion to nominate incumbent Kenneth Terry for President. Seconded by Director Israel. Roll call: Director Israel, aye; Director Whitaker, aye; Director Ellison, aye; Director Dyson, aye; and President Terry, aye. Motion carried.

Director Whitaker made a motion to nominate incumbent Joseph Ellison for Vice President. Seconded by President Terry. Roll call: Director Israel, aye; Director Whitaker, aye; Director Ellison, aye; Director Dyson, aye; and President Terry, aye. Motion carried.

President Terry made a motion to nominate incumbent Stephen Whitaker for Secretary. Seconded by Director Ellison. Roll call: Director Israel, aye; Director Whitaker, aye; Director Ellison, aye; Director Dyson, aye; and President Terry, aye. Motion carried.

President Terry stated that Clerk/Accountant Murray would continue to serve in the capacity of Treasurer.

**B. DISCUSSION AND OR ACTION: LAFCO BOARD ELECTION (ACKER/TERRY/EMRICK).**

General Manager Acker opened the discussion with the Board by giving background information on his recommendations for the LAFCO election of Tony Orth and Terry Gross. After discussion, President Terry concluded the discussion by asking for a motion to submit the ballot to elect to the LAFCO Board Tony Orth and Terry Gross. Director Dyson made a motion to elect Tony Orth and Terry Gross to the LAFCO Board. Motion was seconded by President Terry. Roll call: Director Israel, aye; Director Whitaker, aye; Director Ellison, aye; Director Dyson, aye; and President Terry, aye. Motion carried. President Terry stated that he would submit the election ballot as voted upon.

**ADJOURNMENT:** President Terry moved to adjourn the Public Session of the Board Meeting at 12:15 P.M. and Director Dyson seconded the motion. Motion carried. The next Regular Board Meeting will be scheduled for Saturday, March 13, 2021.

**8. EXECUTIVE (CLOSED) SESSION:** The Executive Closed Session Zoom Meeting was conducted after the close of the Regular Zoom Meeting.

**Respectfully submitted:**

**Attest:**

\_\_\_\_\_  
**Kenneth Terry, President**

\_\_\_\_\_  
**Stephen Whitaker, Secretary of the Board**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Prepared by: Connie Sackman, Clerk/Secretary**