

**IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
15401 FOREST VIEW ROAD, POB 67, MANCHESTER, CA 95459
July 10, 2021**

1. **CALL TO ORDER AND ROLL CALL:** President Terry called the Regular Meeting to order at 10:00 A.M. on Saturday, July 10, 2021, using Zoom, a web-based video and audio conferencing tool, to meet online. Roll call of directors in attendance was: President Terry, Director Dyson, Director Whitaker, and Director Israel. Director Ellison was absent. Employees in attendance online were: General Manager Acker, Plant Operator Dial, Clerk/Accountant Murray, Clerk/Secretary Sackman, and Legal Counsel Emrick attended the meeting online with Zoom.
2. **APPROVAL OF MINUTES:** Director Whitaker made a motion to approve the Regular Meeting Minutes dated May 22, 2021 and Special Meeting Minutes dated June 26, 2021, as submitted. The motion was seconded by Director Israel. Roll call vote: President Terry, aye; Director Dyson, aye; Director Israel, aye; and Director Whitaker, aye. Motion carried.
3. **COMMUNICATIONS AND CORRESPONDENCE:** None
4. **PUBLIC INPUT:** None.
5. **REPORTS:**

A. TREASURER'S REPORT:

Treasurer Murray submitted the Treasurer's Report, which showed a balance of \$65,100 in the operating cash account.

June 7, 2021:

Cash in Bank: \$65,100

Accounts Receivable: \$51,187

County Tax Rolls: \$893

Accounts Payable: \$0

Greater than 40-year (pipe replacement project): \$42,712

Emergency Response Augmentation: \$40,336

Loan Receivable: \$120,000

Total: \$162,712

Treasurer Murray discussed the Cash Statement as of June 7, 2021, and the Checks Issued Report from May 1 through July 7, 2021, with the Board; and stated that there was not much change from the last reporting period except for the transfer of funds from the reserve for the pipe replacement project.

Treasurer Murray discussed with the Board the Water Budget vs. Actual Report: Budget income for calendar year-to-date at 75% vs. actual income year to date at 77%. Budget expense for calendar year to date at 75% vs. actual year to date expense at 66%.

A motion was made by Director Dyson to vote to accept the Treasurer's Report and Checks Issued Report for the period stated. The motion was seconded by Director Whitaker. Roll call vote: President Terry, aye; Director Dyson, aye; Director Whitaker, aye; and Director Israel, aye for Treasurer's Report and abstain for Checks Issued Report. Motion carried.

- B. WATER/STORAGE FACILITIES/CONVEYANCE LOSS:** General Manager Acker discussed with the Board the following: Tank 2 Roof replacement included removing the entire roof, using a temporary tank and researching roof replacement. Discussed the Alta Mesa Road project, which included pipe replacement and road re-paving. Toured the IBWD's system with Engineer Dove from Bartle & Wells Assoc. in preparation for the Bartle & Wells Report presented during the Special Meeting of June 26, 2021, regarding Proposition 218 and project priorities. An electrical circuit was removed. Processed Consumer Confidence Report. The Lower Diversion pump was made operational. Tanks 2, 3, and 5 had maintenance performed. Attended regular and special board meetings.
- C. SAFETY COMMITTEE:** General Manager Acker reported a safety meeting attended in the month of June. Attendees: General Manager Acker, Treatment Plant Operator Dial, and Maintenance Employee DeVaul.
- D. LEGAL COUNSEL:** Legal Counsel Emrick stated that there was nothing to report at this meeting.
- E. DIRECTORS.** Nothing to report.

6. OLD BUSINESS:

- A. DISCUSSION AND OR ACTION: ALTA MESA WATER LINE REPLACEMENT AND ROADWAY REPAIR PROGRESS. (ACKER).** General Manager Acker reported that the pipe replacement and road re-paving has been completed, and all that remains is re-painting the yellow and white stripes on the road.

7. NEW BUSINESS:

- A. DISCUSSION AND OR ACTION: MENDOCINO COUNTYWIDE DROUGHT TASK FORCE. (TERRY/ACKER).** General Manager Acker reported that our water supply is more than adequate to supply the Irish Beach Community during this draught period, and are able to sell water to the water haulers for other communities. A contract is being drawn that will fine-tune the water haulers' requirements for purchasing water from IBWD. There will be more discussion at the next board meeting regarding IBWD's water sales to the water haulers. District Counsel Emrick discussed with the Board researching grant funding for system improvement for water storage retention; and Director Israel stated that she would do research and report back on this subject at the next board meeting.
- B. DISCUSSION AND OR ACTION: CONNECTION FEE. (TERRY).** President Terry and General Manager Acker discussed the need to update IBWD's connection fees by having a certified engineering report as a part of a master plan for the system.
- C. DISCUSSION REGARDING ANNOUNCEMENT OF PROPOSITION 218 PUBLIC HEARING, AUGUST 14, 2021. (TERRY/MURRAY).** President Terry opened the discussion by stating that the public hearing on August 14, 2021, satisfies a legal requirement for ballot voting and requested Treasurer Murray summarize the requirements for ballot voting and the public hearing. Treasurer Murray stated that the ballots would be mailed to property owners 45 days before the public hearing. During the public hearing property owners will have an opportunity to ask questions and change their vote. After the public hearing the votes are counted and there can be no more changes to the voting. If the majority of votes would be in favor of the Proposition 218 Assessment, IBWD will accept the vote by a resolution. The public meeting will be live in-person and also available by Zoom teleconferencing.

D. DISCUSSION AND OR ACTION: SYSTEM/POLICY FOR COLLECTION OF OVERDUE PAYMENTS. (DYSON/Terry/Murray).Treasurer Murray stated that Resolution 2002-02 allows for late payments to be collected through the property tax billing system. Also available is negotiation of payment plans for delinquent accounts. During discussion it was decided that the Finance Committee, consisting of President Terry, Director Dyson, and Treasurer Murray, would meet to discuss updating Resolution 2002-02, and continue this subject at the September board meeting.

ADJOURNMENT: Director Whitaker moved to adjourn the Public Session of the Board Meeting at 12:08 P.M.and Director Israel seconded the motion. Motion carried. The next Regular Board Meeting will be scheduled for Saturday, September 11, 2021.

8. EXECUTIVE (CLOSED) SESSION: The Executive Closed Session Zoom Meeting was conducted after the close of the Regular Zoom Meeting.

Respectfully submitted:

Attest:

Kenneth Terry, President

Stephen Whitaker, Secretary of the Board

Date: _____

Date: _____

Prepared by: Clerk/Secretary Sackman