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**IRISH BEACH WATER DISTRICT MEETING PACKET**  
May10, 2025

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**NOTICE OF THE REGULAR MEETING OF THE IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS  
REX DUNNING FIREHOUSE, 15401 FOREST VIEW ROAD, MANCHESTER, CA 95459  
Saturday, May 10, 2025, 10:00 A.M.**

PLEASE NOTE: The May 10, 2025 regular bi-monthly meeting of the Irish Beach Water District Board of Directors will be held via ZOOM teleconferencing and in person meeting at Firehouse. Irish Beach Water District directors/employees will be emailed an invitation to the meeting with a link to log-in to the meeting. The Meeting Packet can be accessed at <https://www.ibwd.org/index.html>

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84355770199?pwd=QtFGUOUY0wylcvigI54HL5ODNkW43a.1>

Meeting ID: 843 5577 0199

Passcode: 644277

**Dial by your location**

669 900 9128 US (San Jose)

253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/84355770199?pwd=QtFGUOUY0wylcvigI54HL5ODNkW43a.1>

**Agenda**

**CALL TO ORDER AND ROLL CALL OF BOARD MEMBERS. (ISRAEL).**

**PUBLIC INPUT / PUBLIC HEARING:** PUBLIC COMMENTS, *INCLUDING TOPICS ON THE AGENDA*. A MAXIMUM OF FIVE (5) MINUTES ALLOWED FOR EACH PRESENTATION. (ISRAEL)

**OLD BUSINESS:**

- A. **ACTION:** LAST CALL FOR PROTESTS, CLOSURE OF THE PUBLIC INPUT PORTION OF THE PUBLIC HEARING. (ISRAEL)
- B. **DISCUSSION AND OR ACTION:** REPORT FROM THE PROP 218 COMMITTEE. REPORT RESULTS OF PROTEST TABULATION; AND BOARD CONSIDER RESOLUTION 2025-06 – FINDING THAT A MAJORITY PROTEST DOES NOT EXIST AND APPROVING THE ONE-TIME 2002 ASSESSMENT REFUND SETTLEMENT AND LITIGATION FEE. (EMRICK, HACKETT, OTTOBONI)
- C. **DISCUSSION AND OR ACTION:** BUDGET & FINANCE COMMITTEE UPDATE REVIEW OF FISCAL YEAR 2024/2025 LINE- ITEM BUDGETED V. ACTUALS. (OTTOBONI)
- D. **DISCUSSION AND OR ACTION:** SPECIAL ASSISTANT TO THE BOARD REPORT - CONSIDER RESOLUTION 2025-08 CONCERNING THE CONDUCT OF THE 2025 ELECTION OF DISTRICT DIRECTORS BY ALL MAILED BALLOT.

**NEW BUSINESS:**

- A. **DISCUSSION AND OR ACTION:** CONSIDER RESOLUTION 2025-09 – AUTHORIZING THE WITHDRAWAL AND TRANSFER ALL FUNDS HELD IN THE MENDOCINO COUNTY TREASURY TRUST ACCOUNT. (OTTOBONI)

- B. DISCUSSION AND OR ACTION:** CONSIDER RESOLUTION 2025-10 – AUTHORIZING THE REIMBURSEMENT OF COURT ORDERED PORTIONS OF THE 2002 DISTRICT-WIDE IMPROVEMENT ASSESSMENT FUNDS. (OTTOBONI)
- C. DISCUSSION AND OR ACTION:** CONSIDER RESOLUTION 2025-07 –. DOCUMENTING THE DECISION TO MODIFY RESOLUTION 2002-02 - PERTAINING TO SEPTIC INSPECTIONS. (HACKETT)
- D. DISCUSSION AND OR ACTION:** CONSIDER IBWD POLICY 3800 – CUSTOMER WATER SERVICE DISCONNECTION FOR FAILURE TO COMPLY WITH DISTRICT RULES AND REGULATIONS. (HACKETT)

**COMMUNICATIONS AND CORRESPONDENCE.** (ISRAEL)

**CONSENT CALENDAR:**

- A. TREASURER REPORT, CHECKS ISSUED.
- B. OPERATIONS REPORT.
- C. REPORT FROM THE PROP 218 COMMITTEE. STATUS OF 2024 UPGRADE AND SUSTAINABILITY ASSESSMENT AND 2002 CAPITAL REPLACEMENT ASSESSMENT REVENUE.
- D. ORGANIZATIONAL STRUCTURE COMMITTEE REPORT – STATUS OF THE TRANSITION TO EL DORADO BILLING.
- E. APPROVAL OF MINUTES: MARCH 8, 2025 REGULAR MEETING.

**EXECUTIVE (CLOSED) SESSION.**

- A. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. 23CV00273

**ADJOURNMENT.** (ISRAEL)

ASSISTANCE WILL BE PROVIDED TO DISABLED PERSONS WHO REQUIRE IT TO PARTICIPATE IN THE MEETING. PER GOVERNMENT CODE SECTIONS §54950-54963.

PUBLIC RECORDS ARE AVAILABLE PER CALIFORNIA PUBLIC RECORDS ACT GOVERNMENT CODE §6250-6276.48, UNLESS THEY ARE EXEMPT UNDER PUBLIC RECORDS ACT §54957.5.

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**PUBLIC INPUT**  
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**OLD BUSINESS: A. ACTION:** LAST CALL FOR PROTESTS, CLOSURE OF THE PUBLIC INPUT PORTION OF  
THE PUBLIC HEARING.  
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**OLD BUSINESS: B. DISCUSSION AND OR ACTION:** REPORT FROM THE PROP 218 COMMITTEE. REPORT RESULTS OF PROTEST TABULATION; BOARD CONSIDER RESOLUTION 2025-06 – FINDING THAT A MAJORITY PROTEST DOES NOT EXIST AND APPROVING THE ONE-TIME 2002 ASSESSMENT REFUND SETTLEMENT AND LITIGATION FEE.  
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**Objections Based On Constitutionality – Due by 5/2/25**

Name	Mailing Address	Grounds for Non-Compliance with the California Constitution	Date Protest Postmarked	Date District Response Issued
Judy Ko	Included	Non-compliance with Article XIII C and CEQA Guidelines Section 15273	4/25/25	5/5/25
Peifang Ye	Included	Non-compliance with Article XIII C and CEQA Guidelines Section 15273	4/25/25	5/5/25
Terry & Rita Shull	Included	Non-compliance with Government Code Section 53759.1	4/22/25	5/5/25

**Protests Objecting to the Implementation of the Fee – Due by 5/10/25**

Name	Parcel Number	Grounds for Objecting to the Proposed Fee	Date Protest Postmarked	Date District Response Issued
Terry & Rita Shull	Included	Should not be liable in a lawsuit generated years prior to purchasing property.	4/16/25	5/5/25
Michael Smith	Included	Fee violates proposition 218.	5/2/25	5/8/25

**RESOLUTION NO. 2025-06**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRISH BEACH WATER DISTRICT FINDING THAT A MAJORITY PROTEST DOES NOT EXIST AND APPROVING THE ONE-TIME 2002 ASSESSMENT REFUND SETTLEMENT AND LITIGATION FEE

WHEREAS, on March 8, 2025, the Board of Directors (Board) of the Irish Beach Water District (District) adopted Resolution No. 2025-4, establishing procedures for the submission and tabulation of protests in connection with the one-time fee related to the 2002 Assessment Refund and Litigation Settlement, as mandated by the judgment in *Moore v. Irish Beach Water District*, Mendocino County Superior Court, Case No. SCUk CVG 09-54665, dated February 8, 2024, pursuant to Article XIID, Section 6(c) of the California Constitution; and

WHEREAS, pursuant to the provisions of Article XIID of the California Constitution, the District has provided 45-days' written mailed notice to each record owner of parcels of real property subject to the one-time proposed fee of a public hearing, which was held at a regular meeting of the board meeting on May 10, 2025, at 10:00 AM, located at Rex Dunning Firehouse, 15401 Forest View Road, Manchester, CA 95459, on the issue of whether the proposed one-time property-related fee should be levied and collected; and

WHEREAS, the mailed notice of the public hearing contained the following information: (a) the total amount of one-time fee proposed to be levied; (b) the fee chargeable to each owner's parcel; (c) the reason for the 2002 Assessment Refund Settlement; (d) the basis upon which the amount of the proposed 2002 Assessment Refund Settlement Fee was calculated; (e) the date, time and place of the public hearing as specified in this resolution; and (f) a summary of the effect of a majority protest; and

WHEREAS, any timely written objections to the fee received by the deadline posted in the Notice of Public Hearing have been duly considered and a written response has been provided pursuant to Government Code Sections 53759.1 and 53759.2.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Irish Beach Water District as follows:

**Section 1. Tabulation of Written Protests:**

The tabulation of written protests by the Board Secretary is complete. A total of \_\_\_\_\_ written protests have been submitted representing \_\_\_\_% of the 209 identified parcels subject to the proposed one-time fee. Therefore, the Board hereby finds that a majority protest does not exist as defined in Section 6(a)(2) of Article XIID of the California Constitution and Sections 53755(b) and (d) of the California Government Code with respect to the proposed 2002 Assessment Refund Settlement and Litigation Fee.

**Section 2. Method of Collections**

The one-time fee will be collected through a billing statement.

**Section 3. Effective Date:**

This Resolution shall take effect immediately upon adoption.

The foregoing Resolution No. 2025-06 was considered and adopted at the May 10, 2025, regular meeting of the Board of Directors by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Dated:

Board President

Attest:

Board Secretary

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**OLD BUSINESS: C. DISCUSSION AND OR ACTION:** BUDGET & FINANCE COMMITTEE UPDATE REVIEW OF  
FISCAL YEAR 2024/2025 LINE- ITEM BUDGETED V. ACTUALS.  
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## Budget vs. Actuals\_Budget\_FY25\_P&L\_1\_\_Report

October 1, 2024-April 1, 2025

Distribution account	Oct 1 2024 - Apr 1 2025			
	Actual	Budget	Over budget by	Percent of budget
Income				
410.000 Operating Revenues				
411.000 Water Sales	294.00		294.00	
411.100 Residential Water Usage	15,926.85	17,000.00	-1,073.15	93.69%
<b>Total for 411.000 Water Sales</b>	<b>16,220.85</b>	<b>17,000.00</b>	<b>-779.15</b>	<b>95.42%</b>
421.000 Water Services				
421.300 Availability Charges	149,854.64	159,250.00	-9,395.36	109.80%
421.400 Co Tax Roll Delinquent Collections	823.63	0.00	823.63	
<b>Total for 421.000 Water Services</b>	<b>150,678.27</b>	<b>159,250.00</b>	<b>-8,571.73</b>	<b>110.32%</b>
421.500 Water Services - Other				
421.520 Late Fees	3,115.75	2,000.00	1,115.75	155.79%
<b>Total for 421.500 Water Services - Other</b>	<b>3,115.75</b>	<b>2,000.00</b>	<b>1,115.75</b>	<b>155.79%</b>
<b>Total for 410.000 Operating Revenues</b>	<b>\$170,014.87</b>	<b>\$178,250.00</b>	<b>-8,235.13</b>	<b>109.41%</b>
490.000 Non-Operating Revenues			0.00	
492.010 Investment Income Restricted			0.00	
492.200 Interest - Savings/Operations Reserves	0.37	0.00	0.37	
492.400 Int >40 Yr Cap Replace Res	3,454.51	0.00	3,454.51	
<b>Total for 492.010 Investment Income Restricted</b>	<b>3,454.88</b>	<b>0.00</b>	<b>3,454.88</b>	
493.000 Taxes and Assessments			0.00	
493.350 Property Assessment-Current			0.00	
493.351 >40 Yr Assets Cap Replace Res	16,354.05	17,707.00	-1,352.95	50.79%
493.354 2024 Water System Upgrade & Sustainability Assessment	9,664.68	0.00	9,664.68	
<b>Total for 493.350 Property Assessment-Current</b>	<b>26,018.73</b>	<b>17,707.00</b>	<b>8,311.73</b>	<b>80.81%</b>
493.355 2024 Upgrade & Sustainability (updated budget line item)	35,806.44	42,200.00	6,393.56	
<b>Total for 493.000 Taxes and Assessments</b>	<b>61,825.17</b>	<b>59,907.00</b>	<b>1,918.17</b>	<b>192.02%</b>
498.000 Other Non-Operating Revenues				
498.311 Fund Transfer(RCFPD)		0.00	0.00	
<b>Total for 498.000 Other Non-Operating Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total for 490.000 Non-Operating Revenues</b>	<b>65,280.05</b>	<b>59,907.00</b>	<b>5,373.05</b>	<b>158.13%</b>
Services	333.40	0.00	333.40	
Unapplied Cash Payment Income	927.63	0.00	40,927.62	
<b>Total for Income</b>	<b>236,555.95</b>	<b>238,157.00</b>	<b>-1,601.05</b>	<b>136.47%</b>
Cost of Goods Sold	0.00	0.00	0.00	
<b>Gross Profit</b>	<b>236,555.95</b>	<b>238,157.00</b>	<b>-1,601.05</b>	<b>136.47%</b>
Expenses			0.00	
4000 Reconciliation Discrepancies	610.07	0.00	610.07	
500.000 Operating Expenses			0.00	
501.100 Labor			0.00	
501.110 Labor For Operations	18,225.07	35,000.00	-16,774.93	52.07%
501.130 Temporary Labor	0.00	1,750.00	-1,750.00	0.00%
<b>Total for 501.100 Labor</b>	<b>18,225.07</b>	<b>36,750.00</b>	<b>-18,524.93</b>	<b>49.59%</b>
501.200 Water Treatment			0.00	
501.210 Materials for Water Treatment Activities	34.35	3,135.60	-3,101.25	1.10%
501.220 Outsourced Activities	2,227.70	2,824.00	-596.30	78.88%
<b>Total for 501.200 Water Treatment</b>	<b>2,262.05</b>	<b>5,959.60</b>	<b>-3,697.55</b>	<b>37.96%</b>
501.300 Transmission and Distribution			0.00	
501.310 Equip and Supplies for Oper of Installed Items	184.98	490.10	-305.12	37.74%
501.320 Outsourced Activities	64.68	0.00	64.68	
<b>Total for 501.300 Transmission and Distribution</b>	<b>249.66</b>	<b>490.10</b>	<b>-240.44</b>	<b>50.94%</b>
501.400 Maintenance and Repair	28.66		28.66	
501.410 Equip and Supplies for Maint and Repair	757.93	8,750.00	-7,992.07	8.66%
501.420 Outsourced Activities	362.37	0.00	362.37	
<b>Total for 501.400 Maintenance and Repair</b>	<b>1,148.96</b>	<b>8,750.00</b>	<b>-7,601.04</b>	<b>13.13%</b>
501.500 Purchased Power	3,200.18	1,468.45	1,731.73	217.93%
501.600 Telephone/Internet for Operations	390.00	0.00	390.00	
501.700 Customer Accounts	510.53		510.53	
501.720 Outside Billing Service and Materials	3,140.00	3,500.00	-360.00	89.71%

501.710 Labor for Billing and Meter Reading	0.00	3,500.00	-3,500.00	0.00%
<b>Total for 501.700 Customer Accounts</b>	<b>3,650.53</b>	<b>7,000.00</b>	<b>-3,349.47</b>	<b>52.15%</b>
513.000 Power Purchased for Source	314.96	0.00	314.96	
<b>Total for 510.000 Source of Supply</b>	<b>314.96</b>	<b>0.00</b>	<b>314.96</b>	
530.000 Water Treatment (old)			0.00	
531.000 Labor & Mat operating equip			0.00	
531.100 Labor for treatment activities	0.00	0.00	0.00	
531.300 Analytical Testing	2,167.00	0.00	2,167.00	
531.400 Chemicals & filtering supplies	725.90	0.00	725.90	
<b>Total for 531.000 Labor &amp; Mat operating equip</b>	<b>2,892.90</b>	<b>0.00</b>	<b>2,892.90</b>	
532.000 Labor & Mats for Maintenance			0.00	
532.200 Equip & Supp for Maint & Repair	1,029.25	0.00	1,029.25	
<b>Total for 532.000 Labor &amp; Mats for Maintenance</b>	<b>1,029.25</b>	<b>0.00</b>	<b>1,029.25</b>	
<b>Total for 530.000 Water Treatment (old)</b>	<b>3,922.15</b>	<b>0.00</b>	<b>3,922.15</b>	
540.000 Transmission & Distribution (old)			0.00	
541.000 Labor & Mats for operating Equi			0.00	
541.100 Labor for Distrib Activities	0.00	0.00	0.00	
541.200 Equip & Supplies for operations	160.21	0.00	160.21	
<b>Total for 541.000 Labor &amp; Mats for operating Equi</b>	<b>160.21</b>	<b>0.00</b>	<b>160.21</b>	
542.000 Lab & Mat for Maintenance			0.00	
542.100 Labor for Maint & Repair	0.00	0.00	0.00	
542.200 Equip & Supplies Maint & Repair	813.44	0.00	813.44	
<b>Total for 542.000 Lab &amp; Mat for Maintenance</b>	<b>813.44</b>	<b>0.00</b>	<b>813.44</b>	
<b>Total for 540.000 Transmission &amp; Distribution (old)</b>	<b>973.65</b>	<b>0.00</b>	<b>973.65</b>	
550.000 Customer Accounts (old)			0.00	
551.000 Labor Mats Cust Acctng & Collec			0.00	
551.100 Labor Cust Accts Processing	921.91	0.00	921.91	
551.200 Labor for Meter Reading	0.00	0.00	0.00	
<b>Total for 551.000 Labor Mats Cust Acctng &amp; Collec</b>	<b>921.91</b>	<b>0.00</b>	<b>921.91</b>	
<b>Total for 550.000 Customer Accounts (old)</b>	<b>921.91</b>	<b>0.00</b>	<b>921.91</b>	
<b>Total for 500.000 Operating Expenses</b>	<b>35,259.12</b>	<b>60,418.15</b>	<b>-25,159.03</b>	<b>58.36%</b>
560.000 Administrative & General	0.00		0.00	
561.000 Salaries	10,560.46	23,100.00	-12,539.54	45.72%
562.000 Office Supplies & Other Expense	1,052.25		1,052.25	
562.010 Office Maint & Supplies	297.91	483.39	-185.48	61.63%
562.020 Administrative Services	190.77	0.00	190.77	
562.040 Postage & Box rental	100.00	1,077.04	-977.04	9.28%
562.050 Software	1,579.44	396.40	1,183.04	398.45%
562.060 Licenses & Permits	4,966.92	4,500.00	466.92	110.38%
562.070 Annual Fees/DuesMemberships	1,951.20	1,700.00	251.20	114.78%
562.110 Port-A-Potty/Waste Pickup	837.33	1,116.12	-278.79	75.02%
562.140 Telephone - Administrative	98.07	0.00	98.07	
562.160 Cell Phones and Internet	731.50	1,198.30	-466.80	61.04%
562.080 Training	0.00	501.05	-501.05	0.00%
<b>Total for 562.000 Office Supplies &amp; Other Expense</b>	<b>11,805.39</b>	<b>10,972.30</b>	<b>833.09</b>	<b>107.59%</b>
563.000 Contractural Services			0.00	
563.100 Legal Attorney			0.00	
563.120 Legal / Litigation	42,782.00	31,500.00	11,282.00	135.82%
563.110 Legal - General Counsel	0.00	750.00	-750.00	0.00%
<b>Total for 563.100 Legal Attorney</b>	<b>42,782.00</b>	<b>32,250.00</b>	<b>10,532.00</b>	<b>132.66%</b>
563.200 Auditor contract	9,045.00	10,000.00	-955.00	90.45%
563.300 Accounting Consultant	563.89	0.00	563.89	
563.400 Engineering	47,929.97	47,929.97	0.00	100.00%
<b>Total for 563.000 Contractural Services</b>	<b>100,320.86</b>	<b>90,179.97</b>	<b>10,140.89</b>	<b>111.25%</b>
564.000 Property Ins, Injuries & Damage			0.00	
564.200 Workmans Comp			0.00	
564.210 Workman's Comp Water (deleted)	733.36	0.00	733.36	
<b>Total for 564.200 Workmans Comp</b>	<b>733.36</b>	<b>0.00</b>	<b>733.36</b>	
564.400 Insurance Bond	0.00	200.00	-200.00	0.00%
<b>Total for 564.000 Property Ins, Injuries &amp; Damage</b>	<b>733.36</b>	<b>200.00</b>	<b>533.36</b>	<b>366.68%</b>
565.000 Employee Retirement & Benefits			0.00	
565.100 Payroll Taxes	1,966.89		1,966.89	

565.110 FICA	511.40	3,710.70	-3,199.30	13.78%
565.120 Medicare	119.60	867.86	-748.26	13.78%
565.130 Training Tax	4.12	59.85	-55.73	6.88%
565.140 UI Contributions	70.11	1,915.20	-1,845.09	3.66%
<b>Total for 565.100 Payroll Taxes</b>	<b>2,672.12</b>	<b>6,553.61</b>	<b>-3,881.49</b>	<b>40.77%</b>
565.200 Vacation	644.28	6,000.00	-5,355.72	10.74%
565.300 Sick Leave	494.85	0.00	494.85	
565.400 Holiday Pay	454.72	0.00	454.72	
<b>Total for 565.000 Employee Retirement &amp; Benefits</b>	<b>4,265.97</b>	<b>12,553.61</b>	<b>-8,287.64</b>	<b>33.98%</b>
569.000 Other Administrative Expenses	125.00	0.00	125.00	
<b>Total for 560.000 Administrative &amp; General</b>	<b>127,811.04</b>	<b>137,005.88</b>	<b>-9,194.84</b>	<b>93.29%</b>
570.000 Other Operating Expenses			0.00	
573.000 Other Operating Expenses			0.00	
573.100 Vehicle Operation OPS	998.83	2,800.00	-1,801.17	35.67%
573.200 Misc. Expense	236.18	140.00	96.18	168.70%
<b>Total for 573.000 Other Operating Expenses</b>	<b>1,235.01</b>	<b>2,940.00</b>	<b>-1,704.99</b>	<b>42.01%</b>
<b>Total for 570.000 Other Operating Expenses</b>	<b>1,235.01</b>	<b>2,940.00</b>	<b>-1,704.99</b>	<b>42.01%</b>
590.000 Non-Operating Expenses			0.00	
595.000 Mendo Co Collection Fee (2%)	16.47	8,071.00	-8,054.53	0.20%
<b>Total for 590.000 Non-Operating Expenses</b>	<b>16.47</b>	<b>8,071.00</b>	<b>-8,054.53</b>	<b>0.20%</b>
594.100 Restricted Assets Projects	324.22		324.22	
594.130 >40 Year				
594.170 Contracted Services for >40 Year	6.34	0.00	6.34	
<b>Total for 594.130 &gt;40 Year</b>	<b>6.34</b>	<b>0.00</b>	<b>6.34</b>	
<b>Total for 594.100 Restricted Assets Projects</b>	<b>330.56</b>	<b>0.00</b>	<b>330.56</b>	
594.400 2024 Upgrade & Sustainability Projects				
594.470 Contracted Services for 2024 Upgrade & Sustainability	320.62	0.00	320.62	
<b>Total for 594.400 2024 Upgrade &amp; Sustainability Projects</b>	<b>320.62</b>	<b>0.00</b>	<b>320.62</b>	
Unapplied Cash Bill Payment Expense	0.00	0.00	0.00	
<b>Total for Expenses</b>	<b>165,582.89</b>	<b>208,435.03</b>	<b>-42,852.14</b>	<b>79.44%</b>
<b>Net Operating Income</b>	<b>4,431.98</b>	<b>-30,185.03</b>	<b>-34,617.01</b>	<b>681.07%</b>
Other Income	0.00	0.00	0.00	
Other Expenses				
596.000 Investment Charges / Bank Fees	210.00	0.00	210.00	
<b>Total for Other Expenses</b>	<b>210.00</b>	<b>0.00</b>	<b>210.00</b>	
<b>Net Other Income</b>	<b>-210.00</b>	<b>0.00</b>	<b>-210.00</b>	
<b>Net Income</b>	<b>70,973.06</b>	<b>29,721.97</b>	<b>-41,251.09</b>	<b>238.79%</b>

Cash Basis Thursday, May 01, 2025 04:36 PM GMTZ

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**OLD BUSINESS: D. DISCUSSION AND OR ACTION: DISCUSSION AND OR ACTION:** SPECIAL ASSISTANT TO  
THE BOARD REPORT - CONSIDER RESOLUTION 2025-08 CONCERNING THE CONDUCT OF THE 2025  
ELECTION OF DISTRICT DIRECTORS BY ALL MAILED BALLOT.  
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**RESOLUTION NUMBER 2025-08**

**RESOLUTION OF THE BOARD THE IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS  
ADOPTED PURSUANT TO CALIFORNIA ELECTIONS CODE SECTIONS 4000 ET SEQUITER, SPECIFICALLY  
SECTIONS 4108 AND 4104 CONCERNING THE CONDUCT OF THE 2025 ELECTION OF DIRECTORS BY ALL  
MAILED BALLOT**

WHEREAS, in December .2025 the terms of two members of the Irish Beach Water District Board of Directors will expire; and

WHEREAS, elections for members of the Board of Directors are generally governed by Division 13, Part 4, sections 35000 et sequiter of the California Water Code and Division 10, Part 4, sections 10500 et seq. of the California Elections Code; and

WHEREAS, "notwithstanding any other provision of law " California Elections Code section 4108 authorizes the District by resolution of its governing board, to conduct any election by all-mailed ballots pursuant to California Elections Code sections 4000 et sequiter; and

WHEREAS, California Elections Code sections 4000 and 1500 require the District to schedule the election on: the last Tuesday in the month of August of each election year; and

WHEREAS, the County Assessor Clerk Recorder Registrar of voters has directed the Irish Beach Water District to conduct an all-mail in election on August 26, 2025, to fill the expiring terms of two District Directors.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors directs the 2025 election of District Directors to be conducted by an all-mailed ballot election.
2. The Board of Directors directs the 2025 District election to be conducted on August 26, 2025.
3. The Board of Directors directs District Staff to prepare the mail ballots and conduct the 2025 District election, if required (i.e., if more than two candidates file).

The foregoing Resolution No. 2025-08 was considered and adopted by the Directors of the Irish Beach Water District at their meeting held May 10, 2025, by the following vote:

Ayes:  
Abstain:

Noes:  
Absent:

Dated:

Board President

Attest:  
Board Secretary



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**NEW BUSINESS: A. DISCUSSION AND OR ACTION:** CONSIDER RESOLUTION 2025-09 – AUTHORIZING THE WITHDRAWAL AND TRANSFER ALL FUNDS HELD IN THE MENDOCINO COUNTY TREASURY TRUST ACCOUNT.  
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**RESOLUTION NO. 2025 – 09**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRISH BEACH WATER DISTRICT AUTHORIZING THE WITHDRAWAL AND TRANSFER ALL FUNDS HELD IN THE MENDOCINO COUNTY TREASURY TRUST ACCOUNT**

WHEREAS, pursuant to the judgment in Moores v. Irish Beach Water District, Mendocino County Superior Court, Case No. SCUk CVG 09-54665, the district is required to pay certain settlement costs and to reimburse portions of certain 2002 district-wide assessments to all parcels; and

WHEREAS, funds exist in the Mendocino County Local Agency Investment Funds held in County Treasury, Fund 2110, Account 760183 to cover a significant portion of this obligation; and

WHEREAS, the district must provide a Board of Director's resolution authorizing the withdrawal of all funds held in the Mendocino County Local Agency Investment Funds held in County Treasury, Fund 2110, Account 760183; and

WHEREAS, the District's staff must be authorized and directed to transfer all funds held in the Mendocino County Local Agency Investment Funds held in County Treasury, Fund 2110, Account 760183 into the Irish Beach Water District's checking account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Irish Beach Water District authorizes the withdrawal and transfer all funds held in the Mendocino County Local Agency Investment Funds held in County Treasury, Fund 2110, Account 760183 to the Irish Beach Water District's checking account;

AND BE IT FURTHER RESOLVED that the Board of Directors of the Irish Beach Water District authorizes and directs District staff to transfer all funds held in the Mendocino County Local Agency Investment Funds held in County Treasury, Fund 2110, Account 760183 to the Irish Beach Water District's checking account.

The foregoing Resolution No. 2025-09 was considered and adopted at the May 10, 2025, regular meeting of the Board of Directors by the following vote:

Ayes:	Noes:
Abstain:	Absent:

Dated

Attest:	Board President
Board Secretary	

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**NEW BUSINESS: B. DISCUSSION AND OR ACTION:** CONSIDER RESOLUTION 2025-10 – AUTHORIZING THE REIMBURSEMENT OF COURT ORDERED PORTIONS OF THE 2002 DISTRICT-WIDE IMROVEMENT ASSESSMENT FUNDS.  
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**RESOLUTION NO. 2025 – 10**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRISH BEACH WATER DISTRICT**  
**AUTHORIZING THE REIMBURSEMENT OF COURT ORDERED PORTIONS OF THE 2002 DISTRICT-WIDE**  
**IMROVEMENT ASSESSMENT FUNDS**

WHEREAS, pursuant to the judgment in Moores v. Irish Beach Water District, Mendocino County Superior Court, Case No. SCUK CVG 09-54665, the district is required to reimburse portions of certain 2002 district-wide assessments to all parcels owners; and

WHEREAS, funds exist in the Mendocino County Treasury Trust Account to cover the court ordered reimbursement to unconnected parcel owners; and

WHEREAS, the District’s staff must be must be authorized and directed the to issue refunds during the current fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Irish Beach Water District authorizes and directs District staff, to promptly pay refunds to the unconnected parcels in the amounts provided Exhibit 1 to this resolution once funds are transferred from the Mendocino County Treasury Trust Account to the Irish Beach Water District checking account.,

The foregoing Resolution No. 2025-10 was considered and adopted at the May 10, 2025, regular meeting of the Board of Directors by the following vote:

Ayes:	Noes:
Abstain:	Absent:

Dated:

Board President

Attest:  
Board Secretary

Exhibit 1

Amount to be Reimbursed	Unit	APN	Site Address
\$1,574	Unit 1	13201001	14756 NAVARRO WAY
\$1,574	Unit 1	13201005	14770 NAVARRO WAY
\$1,574	Unit 1	13201007	14750 NAVARRO WAY
\$1,574	Unit 1	13201009	14730 NAVARRO WAY
\$1,574	Unit 1	13201010	14720 NAVARRO WAY
\$1,574	Unit 1	13201011	14700 NAVARRO WAY
\$1,574	Unit 1	13201014	14701 NAVARRO WAY
\$1,574	Unit 1	13201016	14751 NAVARRO WAY
\$1,574	Unit 1	13201017	14761 NAVARRO WAY
\$1,574	Unit 1	13201020	14781 NAVARRO WAY
\$1,574	Unit 1	13201021	14750 S HWY 1
\$1,574	Unit 1	13202003	14790 NAVARRO WAY
\$1,574	Unit 1	13202013	14821 NAVARRO WAY
\$1,574	Unit 1	13202016	14850 S HWY 1
\$1,574	Unit 1	13202019	14854 NAVARRO WAY
\$1,574	Unit 1	13202020	14796 NAVARRO WAY
\$1,574	Unit 1	13203005	14920 NAVARRO WAY
\$1,574	Unit 1	13203009	44040 NOYO WAY
\$1,574	Unit 1	13203012	44021 NOYO WAY
\$1,574	Unit 1	13203014	44061 NOYO WAY
\$1,574	Unit 1	13203015	44081 NOYO WAY
\$1,574	Unit 1	13203016	14901 NAVARRO WAY
\$1,574	Unit 1	13203018	44050 GARCIA CT
\$1,574	Unit 1	13203021	43980 GARCIA CT
\$1,574	Unit 1	13204009	15100 IRISH BEACH DR
\$1,574	Unit 1	13204011	15075 IRISH BEACH DR
\$1,574	Unit 1	13204012	15051 IRISH BEACH DR
\$1,574	Unit 1	13204013	15025 NAVARRO WAY
\$1,574	Unit 1	13204020	44101 GARCIA CT
\$1,574	Unit 1	13204022	15000 GARCIA CT
\$1,574	Unit 1	13204025	15060 S HWY 1
\$1,574	Unit 1	13204027	44100 GARCIA CT
\$1,574	Unit 1	13205003	15170 IRISH BEACH DR
\$1,574	Unit 1	13205004	NONE
\$1,574	Unit 1	13205010	15181 IRISH BEACH DR
\$1,574	Unit 1	13205011	15201 IRISH BEACH DR
\$1,574	Unit 1	13205012	15200 S HWY 1
\$1,574	Unit 1	13205014	15240 S HWY 1
\$1,574	Unit 1	13205016	15275 IRISH BEACH DR
\$1,574	Unit 1	13206003	15400 S HWY 1
\$1,574	Unit 3	13207105	14740 CYPRESS POINT RD

Amount to be Reimbursed	Unit	APN	Site Address
\$1,574	Unit 3	13207106	14720 CYPRESS POINT RD
\$1,574	Unit 3	13207201	14620 CYPRESS POINT RD
\$1,574	Unit 3	13207202	14610 CYPRESS POINT RD
\$1,574	Unit 3	13207205	14560 CYPRESS POINT RD
\$1,574	Unit 3	13207206	43760 CYPRESS DR
\$1,574	Unit 3	13207207	43730 CYPRESS DR
\$1,574	Unit 3	13207301	14771 CYPRESS POINT RD
\$1,574	Unit 3	13207302	14765 CYPRESS POINT RD
\$1,574	Unit 3	13207310	14770 CYPRESS CIR
\$1,574	Unit 3	13207402	43961 SEA CYPRESS DR
\$1,574	Unit 3	13207403	43941 SEA CYPRESS DR
\$1,574	Unit 3	13207404	43921 SEA CYPRESS DR
\$1,574	Unit 3	13207409	43771 SEA CYPRESS DR
\$1,574	Unit 3	13207411	43750 CYPRESS PARKWAY
\$1,574	Unit 3	13207412	43720 CYPRESS PARKWAY
\$1,574	Unit 3	13207414	43670 CYPRESS PARKWAY
\$1,574	Unit 3	13208002	43680 SEA CYPRESS DR
\$1,574	Unit 3	13208003	43670 SEA CYPRESS DR
\$1,574	Unit 3	13208004	43660 SEA CYPRESS DR
\$1,574	Unit 3	13208005	43650 SEA CYPRESS DR
\$1,574	Unit 3	13208006	43640 SEA CYPRESS DR
\$1,574	Unit 3	13208007	43620 SEA CYPRESS DR
\$1,574	Unit 3	13208008	43610 SEA CYPRESS DR
\$1,574	Unit 3	13208010	43701 SEA CYPRESS DR
\$1,574	Unit 3	13208012	43625 SEA CYPRESS DR
\$1,574	Unit 3	13208013	43601 SEA CYPRESS DR
\$1,574	Unit 3	13208014	43620 CYPRESS PARKWAY
\$1,574	Unit 3	13208015	43650 CYPRESS PARKWAY
\$1,574	Unit 3	13209001	43580 SEA CYPRESS DR
\$1,574	Unit 3	13209002	43560 SEA CYPRESS DR
\$1,574	Unit 3	13209003	43575 SEA CYPRESS DR
\$1,574	Unit 3	13209004	43601 CYPRESS PARKWAY
\$1,574	Unit 3	13209005	43621 CYPRESS PARKWAY
\$1,574	Unit 3	13209008	43681 CYPRESS PARKWAY
\$1,574	Unit 3	13209009	43701 CYPRESS PARKWAY
\$1,574	Unit 3	13209010	43711 CYPRESS PARKWAY
\$1,574	Unit 3	13209011	43725 CYPRESS PARKWAY
\$1,574	Unit 3	13209013	43775 CYPRESS PARKWAY
\$1,574	Unit 7	13210011	44660 POMO LAKE DR
\$1,574	Unit 7	13210013	44640 POMO LAKE DR
\$1,574	Unit 7	13210014	44620 POMO LAKE DR
\$1,574	Unit 5	13210015	43831 ACQUISTAPACE RD
\$1,574	Unit 5	13210016	43811 ACQUISTAPACE RD

Amount to be Reimbursed	Unit	APN	Site Address
\$1,574	Unit 5	13210017	43791 ACQUISTAPACE RD
\$1,574	Unit 5	13210018	43781 ACQUISTAPACE RD
\$1,574	Unit 5	13210019	43551 SEA CYPRESS DR
\$1,574	Unit 5	13210020	43541 SEA CYPRESS DR
\$1,574	Unit 5	13210021	43511 SEA CYPRESS DR
\$1,574	Unit 5	13210022	43491 SEA CYPRESS DR
\$1,574	Unit 5	13210023	43481 SEA CYPRESS DR
\$1,574	Unit 5	13210024	43471 SEA CYPRESS DR
\$1,574	Unit 5	13210025	43470 SEA CYPRESS DR
\$1,574	Unit 5	13210026	43480 SEA CYPRESS DR
\$1,574	Unit 5	13210027	43490 SEA CYPRESS DR
\$1,574	Unit 5	13210028	43500 SEA CPYRESS DR
\$1,574	Unit 5	13210029	43510 SEA CYPRESS DR
\$1,574	Unit 5	13210031	43550 SEA CYPRESS DR
\$1,574	Unit 7a	13210035	43731 ACQUISTAPACE RD
\$1,574	Unit 2	13211002	43925 MALLO PASS CT
\$1,574	Unit 2	13211003	3901 MALLO PASS CT
\$1,574	Unit 2	13211005	43950 MALLO PASS CT
\$1,574	Unit 2	13211012	14925 MALLO PASS DR
\$1,574	Unit 2	13211015	43800 ACQUISTAPACE RD
\$1,574	Unit 2	13211016	14950 EUCALYPTUS WAY
\$1,574	Unit 2	13211017	14920 EUCALYPTUS WAY
\$1,574	Unit 2	13211018	14900 EUCALYPTUS WAY
\$1,574	Unit 2	13211019	14901 EUCALYPTUS WAY
\$1,574	Unit 2	13211020	14925 EUCALYPTUS WAY
\$1,574	Unit 2	13211021	14951 EUCALYPTUS WAY
\$1,574	Unit 2	13211022	14975 EUCALYPTUS WAY
\$1,574	Unit 2	13211026	15101 MALLO PASS DR
\$1,574	Unit 2	13212003	44951 ARENA CIR
\$1,574	Unit 2	13212005	44921 ARENA CIR
\$1,574	Unit 2	13212010	44841 ARENA CIR
\$1,574	Unit 2	13212011	44821 ARENA CIR
\$1,574	Unit 2	13212013	44781 POMO LAKE DR
\$1,574	Unit 2	13212014	44761 POMO LAKE DR
\$1,574	Unit 2	13212016	44721 POMO LAKE DR
\$1,574	Unit 2	13212018	44681 POMO LAKE DR
\$1,574	Unit 2	13212020	44830 ARENA CIR
\$1,574	Unit 2	13212022	44900 ARENA CIR
\$1,574	Unit 2	13212026	44901 POMO LAKE DR
\$1,574	Unit 2	13212027	15220 ARENA CT
\$1,574	Unit 2	13212030	44851 POMO LAKE DR
\$1,574	Unit 2	13212031	44900 POMO LAKE DR
\$1,574	Unit 2	13212033	44940 POMO LAKE DR

Amount to be Reimbursed	Unit	APN	Site Address
\$1,574	Unit 2	13212036	15151 MALLO PASS DR
\$1,574	Unit 2	13212037	15175 MALLO PASS DR
\$1,574	Unit 2	13212039	44800 POMO LAKE DR
\$1,574	Unit 2	13213002	44651 POMO LAKE DR
\$1,574	Unit 4	13213005	15731 FOREST VIEW RD
\$1,574	Unit 4	13213007	15751 FOREST VIEW RD
\$1,574	Unit 4	13213009	15781 FOREST VIEW RD
\$1,574	Unit 4	13213010	15801 FOREST VIEW RD
\$1,574	Unit 4	13214105	15931 FOREST VIEW RD
\$1,574	Unit 4	13214106	15941 FOREST VIEW RD
\$1,574	Unit 4	13214107	15961 FOREST VIEW RD
\$1,574	Unit 4	13214108	15971 FOREST VIEW RD
\$1,574	Unit 4	13214109	44451 POMO LAKE DR
\$1,574	Unit 2	13214201	44381 POMO LAKE CIR
\$1,574	Unit 2	13214202	44361 POMO LAKE CIR
\$1,574	Unit 2	13214204	44321 POMO LAKE CIR
\$1,574	Unit 2	13214205	44301 POMO LAKE CIR
\$1,574	Unit 4	13214209	NONE
\$1,574	Unit 4	13214211	15320 FOREST VIEW RD
\$1,574	Unit 4	13214213	15920 FOREST VIEW RD
\$1,574	Unit 4	13214214	15930 FOREST VIEW RD
\$1,574	Unit 4	13214215	15940 FOREST VIEW RD
\$1,574	Unit 4	13214217	15301 FOREST VIEW RD
\$1,574	Unit 4	13215002	NONE
\$1,574	Unit 4	13215005	NONE
\$1,574	Unit 4	13215006	15641 FOREST VIEW RD
\$1,574	Unit 4	13215014	15689 FOREST VIEW RD
\$1,574	Unit 4	13215020	15620 FOREST VIEW RD
\$1,574	Unit 4	13215023	15720 FOREST VIEW RD
\$1,574	Unit 4	13215025	15760 FOREST VIEW RD
\$1,574	Unit 4	13216101	15350 FOREST VIEW RD
\$1,574	Unit 4	13216103	15400 FOREST VIEW RD
\$1,574	Unit 4	13216104	15420 FOREST VIEW RD
\$1,574	Unit 4	13216105	15450 FOREST VIEW RD
\$1,574	Unit 4	13216107	15500 FOREST VIEW RD
\$1,574	Unit 4	13216112	15784 FOREST VIEW CT
\$1,574	Unit 4	13216113	15794 FOREST VIEW CT
\$1,574	Unit 4	13216114	15820 FOREST VIEW RD
\$1,574	Unit 4	13216115	15850 FOREST VIEW RD
\$1,574	Unit 4	13216116	15870 FOREST VIEW RD
\$1,574	Unit 4	13216118	15688 FOREST VIEW CIR
\$1,574	Unit 4	13216119	15694 FOREST VIEW CIR
\$1,574	Unit 4	13216120	15698 FOREST VIEW CIR

Amount to be Reimbursed	Unit	APN	Site Address
\$1,574	Unit 4	13216201	15321 FOREST VIEW RD
\$1,574	Unit 4	13216202	15341 FOREST VIEW RD
\$1,574	Unit 4	13216203	15361 FOREST VIEW RD
\$1,574	Unit 4	13216204	15381 FOREST VIEW RD
\$1,574	Unit 4	13216205	15421 FOREST VIEW RD
\$1,574	Unit 4	13216206	15431 FOREST VIEW RD
\$1,574	Unit 4	13216211	15501 FOREST VIEW RD
\$1,574	Unit 4	13216212	15525 FOREST VIEW RD
\$1,574	Unit 7	13230002	44590 POMO LAKE DR
\$1,574	Unit 7	13230003	44580 POMO LAKE DR
\$1,574	Unit 7	13230004	44570 POMO LAKE DR
\$1,574	Unit 7	13230008	44530 O'ROREY'S PL
\$1,574	Unit 7	13230010	44510 O'ROREY'S PL
\$1,574	Unit 7	13230015	44290 O'ROREY'S ROOST
\$1,574	Unit 7	13230016	44300 O'ROREY'S ROOST
\$1,574	Unit 7	13230017	44310 O'ROREY'S ROOST
\$1,574	Unit 7	13230018	44320 O'ROREY'S ROOST
\$1,574	Unit 7	13230022	44360 O'ROREY'S ROOST
\$1,574	Unit 7	13230024	44380 O'ROREY'S ROOST
\$1,574	Unit 7	13230025	44390 O'ROREY'S ROOST
\$1,574	Unit 7	13230027	44410 O'ROREY'S ROOST
\$1,574	Unit 7	13230029	44430 O'ROREY'S ROOST
\$1,574	Unit 7	13230031	44535 O'ROREY'S PL
\$1,574	Unit 7	13230032	44460 O'ROREY'S ROOST
\$1,574	Unit 7	13230035	44341 O'ROREY'S ROOST
\$1,574	Unit 7	13230036	44361 O'ROREY'S ROOST
\$1,574	Unit 7	13230037	44381 O'ROREY'S ROOST
\$1,574	Unit 7	13230038	44401 O'ROREY'S ROOST
\$1,574	Unit 7	13232047	44350 O'ROREY'S ROOST
\$1,574	Unit 7	13232048	44330 O'ROREY'S ROOST
\$997	Unit 8	13231005	43501 HILLCREST DR
\$997	Unit 8	13231006	43501 HILLCREST DR
\$997	Unit 8	13231007	43501 HILLCREST DR
\$997	Unit 8	13231008	43501 HILLCREST DR
\$997	Unit 8	13231009	43501 HILLCREST DR
\$997	Unit 8	13231010	43501 HILLCREST DR
\$997	Unit 8	13231011	43501 HILLCREST DR
\$997	Unit 8	13231012	43501 HILLCREST DR
\$997	Unit 8	13231013	43501 HILLCREST DR
\$997	Unit 8	13231014	43501 HILLCREST DR
\$1,482	Unit 9	13232001	43681 ALTA MESA RD
\$1,482	Unit 9	13232002	NONE
\$1,482	Unit 9	13232003	43641 ALTA MESA RD

<b>Amount to be Reimbursed</b>	<b>Unit</b>	<b>APN</b>	<b>Site Address</b>
\$1,482	Unit 9	13232005	NONE
\$1,482	Unit 9	13232006	NONE
\$1,482	Unit 9	13232007	NONE
\$1,482	Unit 9	13232008	NONE
\$1,482	Unit 9	13232010	NONE
\$1,482	Unit 9	13232011	NONE
\$1,482	Unit 9	13232012	NONE
\$1,482	Unit 9	13232015	NONE
\$1,482	Unit 9	13232016	NONE
\$1,482	Unit 9	13232017	NONE
\$1,482	Unit 9	13232018	NONE
\$1,482	Unit 9	13232019	NONE
\$1,482	Unit 9	13232020	NONE
\$1,482	Unit 9	13232021	NONE
\$1,482	Unit 9	13232023	NONE
\$1,482	Unit 9	13232024	NONE
\$1,482	Unit 9	13232025	NONE
\$1,482	Unit 9	13232026	NONE
\$1,482	Unit 9	13232027	NONE
\$1,482	Unit 9	13232028	43370 ALTA MESA RD
\$1,482	Unit 9	13232029	NONE
\$1,482	Unit 9	13232030	NONE
\$1,482	Unit 9	13232031	NONE
\$1,482	Unit 9	13232032	NONE
\$1,482	Unit 9	13232033	NONE
\$1,482	Unit 9	13232034	NONE
\$1,482	Unit 9	13232035	NONE
\$1,482	Unit 9	13232036	NONE
\$1,482	Unit 9	13232037	NONE
\$1,482	Unit 9	13232038	NONE
\$1,482	Unit 9	13232039	NONE
\$1,482	Unit 9	13232041	NONE
\$1,482	Unit 9	13232042	NONE
\$1,482	Unit 9	13232043	43586 SEA CYPRESS RD
\$1,482	Unit 9	13232044	NONE
\$1,482	Unit 9	13232045	NONE
\$1,482	Unit 9	13232046	NONE



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**NEW BUSINESS: C. DISCUSSION AND OR ACTION: CONSIDER RESOLUTION 2025-07 – DOCUMENTING  
THE DECISION TO MODIFY RESOLUTION 2002-02 - PERTAINING TO SEPTIC INSPECTIONS.**  
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**Resolution Number 2025-07**

**Resolution of the Board of the Irish Beach Water District Board of Directors  
Documenting the Decision to Modify and Replace Resolution 93-05 – Regulating Septic Tank Maintenance and  
Inspections**

WHEREAS, on September 11, 1993, the Irish Beach Water District Board of Directors adopted Resolution 1993-05 establishing standard procedures for regulating septic tank maintenance and inspections; and

WHEREAS, the Board of Directors of the Irish Beach Water District finds that it is necessary to modify Resolution 93-05 to conform with present policy and practice; and

WHEREAS, the Board of Directors of the Irish Beach Water District finds that it has the lawful authority to establish such administrative fees pursuant to California Health and Safety Code 6972 and in pursuance of its powers as a Wastewater Disposal Zone; and

WHEREAS, the Board of Directors finds it necessary to charge an administrative fee for maintaining the records and maps pertaining to the inspection and maintenance of septic tanks and sewage disposal units pursuant to the California Water Code and the California Health and Safety Code; and

WHEREAS, said administrative fees are not "taxes" as defined in Section 1, paragraph( e) of Article XIII C of the California Constitution (commonly referred to as "Proposition 26") because said fees are imposed for a specific service provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable cost to the District of providing the service; and/or the fee is imposed for a specific government service provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable cost to the District of providing the service; and

WHEREAS, the District's current administrative fees are less than the estimated reasonable cost of materials and labor necessary to maintain records of septic inspections, issue notices, and complete disconnections and reconnections to the water system.

NOW, THEREFORE, BE IT RESOLVED that the procedures regulating Onsite Waste Treatment Systems (AKA Septic) inspections and maintenance are as follows:

DEFINITION: Onsite Waste Treatment Systems (OWTS) include systems used to collect, treat, recycle, or dispose of wastewater as defined by California Health and Safety Code Section 6952.

DOCUMENTING THE LOCATION OF SYSTEM: At the time that the newly installed OWTS is inspected by the County, a diagram must be prepared by the property owner or his agent showing the location of the system. The diagram must be of sufficient detail and clarity for inspectors and the District to locate the system. In addition to the required diagram, property owners are encouraged to mark the location of the OWTS with a stake or pipe that will clearly indicate the location of the System.

RIGHT OF ENTRY: Pursuant to California Water Code Section 35404 and California Health and Safety Code Section 6977, the District or its agent has right of entry to any property that has installed an OWTS upon presentation of his credentials to the property owner or the resident. If entry to the property is denied after presentation of credentials, the District or its agent may obtain a warrant pursuant to Title 13, Part 3 of the Code of Civil Procedure (Code of Civil Procedure Section 1822.50 et seq.).

INSPECTIONS: Per California Regional Water Quality Control Board, North Coast Region, Order No. 93-10 requiring that individual wastewater disposal systems are inspected, the diversion valves turned on systems containing alternate rest fields, and tanks pumped once every five years or as history dictates:

- The inspection is the responsibility of the property owner and may be completed by the licensed contractor of the owner's choice.
- The District requires that property owners provide a copy of the inspection report prepared by Mendocino County pursuant to Title 16 (Water and Sewage) of the Mendocino County Code for any new or replacement OWTS. In addition to the inspection report, owners of new or replacement stsems must provide a plot plan showing the exact location of the septic tank in relation to the residence.
- Every five (5) years after installation of the new or replacement OWTS, the District requires inspections to be made by a qualified inspector indicating that the OWTS is in good working condition and verifying that solids have been pumped as necessary to maintain proper function and assure adequate treatment.
- The District may require additional inspections at any time when the District has reasonable cause to believe that an OWTS is not functioning properly.

**PUMPING:** Each OWTS must be pumped whenever an inspection indicates that it is necessary to maintain proper function and assure adequate treatment.

- Pumping is the responsibility of the property owner and may be completed by the licensed pumping contractor of the owner's choice.
- If the owner fails to complete the required maintenance within a reasonable time, as established by the District, the District may bring an abatement action.

**CORRECTION OF DEFICIENT SYSTEMS:** Each OWTS in the District will comply with Title 16 (Water and Sewage) of the Mendocino County Code. In the event that the District finds that any OWTS is not operating in conformance with State, County, or District requirements, the property owner will be notified to correct deficiencies at the owner's sole expense within a reasonable time to be established by the District. Failure to comply with these requirements will be grounds for the District to abate the system. At no time shall an owner discharge effluent which does not meet the minimum requirements of the State, County, or the District.

**ABATEMENT:** If the owner of any property with an OWTS fails to have the system inspected, pumped or repaired as necessary to maintain proper function and assure adequate treatment as required by the District within the time period specified, the District may declare the OWTS a public nuisance.

- Owners of properties which have been declared a public nuisance will be issued a water system disconnection notice.
- Following disconnection of water service, the District will consider filing a complaint with the Mendocino County Department of Environmental Health for failure to maintain an OWTS.
- All costs accruing from the abatement action will be billed to the property owner. If such costs are not paid within the timeframe specified, the delinquent and unpaid charges relating to such property shall be transferred to the unsecured roll for collection as provided by California Health and Safety Code Section 6978.

**NOTIFICATION AND ADMINISTRATIVE FEES:** The District will mail notices to parcel owners whose OWTS have not been inspected in the last five years:

- No administrative fee will be charged if the owner responds to the initial notice by providing documentation of recent inspection by a qualified inspector indicating that the OWTS is in good working condition and verifying that solids have been pumped as necessary to maintain proper function and assure adequate treatment.
- If the District does not receive the requested OWTS inspection documentation by the due date (120 calendar days from the date of the first notice), a second notice will be issued, and a \$56.00 administrative fee will be charged to the customer's account.
- If the parcel owner does not provide the OWTS inspection documentation by the due date (30 calendar days from the date of the second notice), the District may declare a public nuisance, issue a water system disconnection notice, and charge an additional \$37.00 administrative fee to the customer's account.

**AND BE IT FURTHER RESOLVED** that from the time of adoption of this resolution, administrative and reconnection fees will be as follows:

	<b>First Notice</b>	<b>Second Notice</b>	<b>Final Notice</b>	<b>Reconnection Fee</b>
<b>Administrative &amp; Reconnection Fees</b>	<b>\$0</b>	<b>\$56</b>	<b>\$37</b>	<b>\$270</b>

AND BE IT FURTHER RESOLVED that the Board of Directors shall review the fees annually in conjunction with the budget formulation process and revise the fee if necessary;

AND BE IT FURTHER RESOLVED that if any section, subsection, clause, phrases, or portion of this resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

AND BE IT FURTHER RESOLVED that Resolutions 93-05, 88-02, and 80-02 are rescinded and replaced by Resolution 2025-06.

This resolution becomes effective 45 days after notification by posting on kiosks and the District website, IBWD.org, of the adoption of this resolution. Pursuant to Government Code section 53759, the District shall mail notice of such reconnection fee increase to all landowners in the District that a 120-day statute of limitations period applies to legal challenges to any connection fee increases related to water service.

The foregoing Resolution No. 2025-07 was considered and adopted by the Directors of the Irish Beach Water District at their meeting held May 10, 2025, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Dated:

Board President

Attest:

Board Secretary

~~~~~  
**NEW BUSINESS: D. DISCUSSION AND OR ACTION: CONSIDER IBWD POLICY 3800 – CUSTOMER WATER SERVICE DISCONNECTION FOR FAILURE TO COMPLY WITH DISTRICT RULES AND REGULATIONS.**  
~~~~~

**POLICY TITLE: Customer Water Service Disconnection for Failure to Comply with District Rules and Regulations**  
**POLICY NUMBER: 3038**

**3038.1** All water service disconnections will meet the standards set by California Water Code 35400, et. seq., and California Health and Safety Code Section 6975, et. seq.

**3038.1.1** Customers are required to comply with all District policies, resolutions, ordinances, and orders. The failure to comply with such rules and regulations may be subject to disconnection of water service, and not reconnected until compliance is achieved. Examples include, but are not limited to, failure to submit documentation of septic inspections by a qualified inspector indicating that the system is in good working condition and verifying that solids have been pumped as necessary, failure to install required devices to prevent backflow into the public water supply, or tampering with District property such as valves, meters or their connections. If the property owner cannot comply with the rules or regulation within the timeframe established by the District, the owner may request an extension to complete corrective action.

**3038.1.2** Each customer will be contacted at the phone number or email address of record and issued notice by mail no less than 60 days prior to the shutoff. If the address of record is not the service address, the District shall post an additional notice addressed to "Occupant," at the property where service is received.

**3038.1.2.1** The disconnection notice will include the following. A sample notice included in Attachment B:

1. The customer's name and address.
2. Citation of the rule or regulation that has been violated and the corrective action required.
3. The date and time by which corrective action must be completed to avoid disconnection of water service.
4. A description of the process to apply for an extension of time to complete required corrective actions.
5. A description of the procedure by which the customer may initiate a complaint to appeal the required corrective action.
6. The District's telephone number and business address.

**3038.1.3** Customers may appeal the disconnection by submitting a customer complaint and appealing to the General Manager, or designee, per District Policy 1030.

**3038.1.4** If the customer fails to contact the District by the thirty-first (31<sup>st</sup>) day after the date of the first service disconnection notice, the District will issue a final service disconnection notice via certified mail. If the customer fails to contact the District by the thirty-first (31<sup>st</sup>) day after the date of the final service disconnection notice, water service will be disconnected.

**3038.2** To restore water service, property owners must submit documentation establishing completion of required corrective action. A reconnection fee will be charged to return water service to the customer's location.

**3038.2.1** Reconnection fees may be dismissed for those customers who demonstrate a household annual income that is 200% below the federal poverty level or a resident receives assistance from any of the following; CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children.

\_\_\_\_\_ (Insert Customer Name)  
Insert Date  
\_\_\_\_\_ (Insert Address of Record)  
Manchester, CA 95459

**Water Service Disconnection Notice**

The Irish Beach Water District provides water service to parcels of real property located within its jurisdictional boundaries, including the real property owned by \_\_\_\_\_ (insert property owner name) located at \_\_\_\_\_ (insert property address), Manchester, CA 95459, represented as Irish Beach Water District Account Number \_\_\_\_\_ (insert account number).

The District's Ordinances, Resolutions, and Policies provide for \_\_\_\_\_ (insert a brief description of the required action e.g., inspection of septic system, installation of backflow prevention device, etc.) within the timeframes established by the District and further state that if corrective action is not completed, water service will be disconnected. Once service is disconnected, property owners must submit documentation establishing completion of required corrective action, and payment in full of all past due charges before service is resumed.

Account number \_\_\_\_\_ (insert account number) is in not compliant with Irish Beach Water District \_\_\_\_\_ (insert policy, resolution, or ordinance number. The District attempted to contact you at \_\_\_\_\_ (insert phone number or email address) and issued notices requesting corrective action on \_\_\_\_\_ (insert date of first and final notices). As of the date of this notice, the District has not received documentation indicating that the required corrective action has been completed. **If the \_\_\_\_\_ (insert a brief description of the required action) is not received by \_\_\_\_\_ (insert date 30 days from notice date), water service will be disconnected.**

You may request an extension for completion of the required corrective action, or appeal the disconnection by submitting a customer complaint and appealing to the General Manager, or designee, per District Policy 1030 by contacting the District at (707) 882-2892 before \_\_\_\_\_ (insert date 30 days from notice date) to avoid disconnection of service.

I urge you to contact the District at (707) 882-2892 as soon as possible.

\_\_\_\_\_  
XXXXXX XXXXXXXXXXXXX  
General Manager / Designee  
Irish Beach Water District

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**COMMUNICATIONS AND CORRESPONDENCE**  
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April 29, 2025 communication from George Visas

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**CONSENT CALENDAR**

- A. TREASURER REPORT, CHECKS ISSUED.
  - B. OPERATIONS REPORT.
  - C. REPORT FROM THE PROP 218 COMMITTEE. STATUS OF 2024 UPGRADE AND SUSTAINABILITY ASSESSMENT AND 2002 CAPITAL REPLACEMENT ASSESSMENT REVENUE.
  - D. ORGANIZATIONAL STRUCTURE COMMITTEE REPORT – STATUS OF THE TRANSITION TO EL DORADO BILLING.
  - E. APPROVAL OF MINUTES: MARCH 8, 2025 REGULAR MEETING.
- ~~~~~

- A. TREASURER REPORT, CHECKS ISSUED

# TREASURER'S CASH STATEMENT

May 10, 2025 Board Meeting

|                                                | This Period Ending | Last Period      |
|------------------------------------------------|--------------------|------------------|
| IBWD Cash and Assets:                          | April 1 2025       | Feb 28 2025      |
| Checking RCU                                   | \$99,268           | \$70,369         |
| <b>TOTAL CASH ASSETS</b>                       | <b>\$99,268</b>    | <b>\$70,369</b>  |
| Est. Accounts Receivable -Water Billing March  | \$20,000           | \$0              |
| County Collection of Delinquent                | \$824              | \$824            |
| County Tax Rolls                               | \$0                | \$0              |
| <b>TOTAL OTHER ASSETS</b>                      | <b>\$20,824</b>    | <b>\$824</b>     |
| <b>TOTAL UNRESTRICTED ASSETS</b>               | <b>\$120,092</b>   | <b>\$71,193</b>  |
| Savings RCH                                    | \$30,073           | \$30,073         |
| Emergency Response Augmentation- current year  | -\$29,960          | -\$29,960        |
| Gtr Than 40 Year Captial Replacements (RCU MM) | \$185,510          | \$166,726        |
| MM 2024 Upgrade and Sustainability (Umpqua MM) | \$2,500            |                  |
| AWDF/Mallo Pass                                | \$448,674          | \$448,674        |
| <b>TOTAL RESTRICTED ASSETS</b>                 | <b>\$636,797</b>   | <b>\$615,513</b> |



# Check Detail Report

## Irish Beach Water District

March 1-April 30, 2025

| TRANSACTION DATE          | TRANSACTION TYPE     | NUM   | NAME                              | LINE DESCRIPTION                                                                                                  | CLEARED    | AMOUNT   |
|---------------------------|----------------------|-------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------|------------|----------|
| 105.10 Cash in Bank - RCU |                      |       |                                   |                                                                                                                   |            |          |
| 14454                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/31/2025                | Bill Payment (Check) | 12963 | Acromag                           |                                                                                                                   | Cleared    | -        |
|                           |                      |       |                                   |                                                                                                                   |            | 1,016.25 |
| 03/31/2025                | Bill Payment (Check) | 12963 | Acromag                           |                                                                                                                   |            | -        |
|                           |                      |       |                                   |                                                                                                                   |            | 1,016.25 |
| 14498                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/05/2025                | Check                |       | APS                               | Monthly Charge for GovCard payment                                                                                | Reconciled | -25.00   |
| 03/05/2025                | Check                |       | APS                               | Monthly Fee                                                                                                       |            | 25.00    |
| 14418                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/06/2025                | Bill Payment (Check) | 12961 | Brant V. O'Dell                   |                                                                                                                   | Reconciled | -125.00  |
| 03/06/2025                | Bill Payment (Check) | 12961 | Brant V. O'Dell                   |                                                                                                                   |            | -125.00  |
| 14480                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 Payroll paid March 6th, 2025.                                                                       | Reconciled | -        |
|                           |                      |       |                                   |                                                                                                                   |            | 2,455.64 |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           |            | 2,145.60 |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           |            | 182.70   |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           |            | 0.00     |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           |            | 321.84   |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           |            | 50.00    |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           | Uncleared  | 156.08   |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           | Uncleared  | 36.50    |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           | Uncleared  | 30.21    |
| 03/06/2025                | Check                | 13344 | Brant V. O'Dell                   | February 2025 - Payroll                                                                                           | Uncleared  | 21.71    |
| 14499                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/19/2025                | Check                | ACH   | Brelje & Race                     | Inv#161819                                                                                                        | Reconciled | -93.00   |
| 03/19/2025                | Check                | ACH   | Brelje & Race                     | Quantitative Bacteriological Examination (1)                                                                      |            | 49.00    |
| 03/19/2025                | Check                | ACH   | Brelje & Race                     | Bacteriological Examination, Presence/Absence                                                                     |            | 40.00    |
| 03/19/2025                | Check                | ACH   | Brelje & Race                     | Handling & Disposal of Sample Waste (2)                                                                           |            | 4.00     |
| 14518                     |                      |       |                                   |                                                                                                                   |            |          |
| 04/21/2025                | Expense              | ACH   | Brelje & Race                     | Invoice#162664                                                                                                    | Cleared    | -135.00  |
| 04/21/2025                | Expense              | ACH   | Brelje & Race                     | Withdrawal ACH BRELJE & RACE LA TYPE: ONLINE PMT ID: XXXXXX0000 CO: BRELJE & RACE LA NAME: BEACH WATER DISTRICT,I |            | 135.00   |
| 14494                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/13/2025                | Bill Payment (Check) | ACH   | Capital One, F.S.B                |                                                                                                                   | Reconciled | -748.32  |
| 03/13/2025                | Bill Payment (Check) | ACH   | Capital One, F.S.B                |                                                                                                                   |            | -748.32  |
| 14475                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 Payroll paid March 6, 2025                                                                          | Reconciled | -558.47  |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           |            | 601.17   |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           |            | 10.50    |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           | Uncleared  | 0.00     |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           | Uncleared  | 37.27    |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           | Uncleared  | 8.72     |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           | Uncleared  | 0.00     |
| 03/06/2025                | Check                | 13339 | Charles L. Acker                  | February 2025 - Payroll                                                                                           | Uncleared  | 7.21     |
| 14513                     |                      |       |                                   |                                                                                                                   |            |          |
| 04/17/2025                | Bill Payment (Check) | 12967 | Dunn Right Painting, Inc.         |                                                                                                                   | Uncleared  | -        |
|                           |                      |       |                                   |                                                                                                                   |            | 6,935.00 |
| 04/17/2025                | Bill Payment (Check) | 12967 | Dunn Right Painting, Inc.         |                                                                                                                   |            | -        |
|                           |                      |       |                                   |                                                                                                                   |            | 6,935.00 |
| 14497                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/17/2025                | Check                |       | EFTPS                             | Fed P/R taxes - January '25 PR Paid in February 2025                                                              | Reconciled | -        |
|                           |                      |       |                                   |                                                                                                                   |            | 1,119.79 |
| 03/17/2025                | Check                |       | EFTPS                             | 01/25 hours IBWD Fed Payroll taxes                                                                                | Uncleared  | -874.80  |
| 03/17/2025                | Check                |       | EFTPS                             | 01/25 hours IBWD Fed Payroll taxes                                                                                | Uncleared  | -204.59  |
| 03/17/2025                | Check                |       | EFTPS                             | 01/25 hours IBWD Fed Payroll taxes                                                                                | Uncleared  | -40.40   |
| 14496                     |                      |       |                                   |                                                                                                                   |            |          |
| 03/17/2025                | Check                |       | Employment Development Department | January PR' Paid in February 2025                                                                                 | Reconciled | -264.18  |
| 03/17/2025                | Check                |       | Employment Development Department | EFT for January Hours - February Taxes                                                                            | Uncleared  | -119.93  |

## Check Detail Report

Irish Beach Water District

March 1-April 30, 2025

| TRANSACTION<br>DATE | TRANSACTION<br>TYPE | NUM | NAME                                    | LINE DESCRIPTION                       | CLEARED   | AMOUNT |
|---------------------|---------------------|-----|-----------------------------------------|----------------------------------------|-----------|--------|
| 03/17/2025          | Check               |     | Employment<br>Development<br>Department | EFT for January Hours - February Taxes | Uncleared | -7.05  |
| 03/17/2025          | Check               |     | Employment<br>Development<br>Department | EFT for January Hours - February Taxes | Uncleared | -84.67 |
| 03/17/2025          | Check               |     | Employment<br>Development<br>Department | EFT for January Hours - February Taxes | Uncleared | -52.53 |

# Check Detail Report

## Irish Beach Water District

March 1-April 30, 2025

| TRANSACTION DATE | TRANSACTION TYPE     | NUM   | NAME                   | LINE DESCRIPTION                            | CLEARED    | AMOUNT  |
|------------------|----------------------|-------|------------------------|---------------------------------------------|------------|---------|
| 14481            |                      |       |                        |                                             |            |         |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 Payroll paid March 6th, 2025. | Reconciled | -505.53 |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     |            | 550.10  |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     |            | 0.00    |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     |            | 50.00   |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     | Uncleared  | 32.81   |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     | Uncleared  | 37.21   |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     | Uncleared  | 8.70    |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     | Uncleared  | 7.20    |
| 03/06/2025       | Check                | 13345 | Eric Schneider         | February 2025 - Payroll                     | Uncleared  | 8.65    |
| 14474            |                      |       |                        |                                             |            |         |
| 04/10/2025       | Check                | 12966 | Erin Piper Bookkeeping | Invoice#0065                                | Cleared    | -60.00  |
| 04/10/2025       | Check                | 12966 | Erin Piper Bookkeeping | Eight (7) Employees Processed               |            | 45.00   |
| 04/10/2025       | Check                | 12966 | Erin Piper Bookkeeping | Payroll Taxes                               |            | 15.00   |
| 14500            |                      |       |                        |                                             |            |         |
| 03/26/2025       | Check                | ACH   | Erin Piper Bookkeeping | Invoice#0034                                | Reconciled | -62.50  |
| 03/26/2025       | Check                | ACH   | Erin Piper Bookkeeping | Eight (8) Employees Processed               |            | 47.50   |
| 03/26/2025       | Check                | ACH   | Erin Piper Bookkeeping | Payroll Taxes                               |            | 15.00   |
| 14434            |                      |       |                        |                                             |            |         |
| 03/13/2025       | Bill Payment (Check) | 12962 | Heather Hackett        |                                             | Reconciled | -517.73 |
| 03/13/2025       | Bill Payment (Check) | 12962 | Heather Hackett        |                                             |            | -517.73 |
| 14477            |                      |       |                        |                                             |            |         |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 Payroll paid March 6th, 2025. | Reconciled | -985.81 |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     |            | 974.04  |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     |            | 0.00    |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     |            | 107.48  |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 67.05   |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 15.68   |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 12.98   |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13341 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 14478            |                      |       |                        |                                             |            |         |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 Payroll paid March 6th, 2025. | Reconciled | -318.40 |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     |            | 134.35  |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     |            | 214.96  |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     |            | 0.00    |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 21.66   |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 5.06    |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 4.19    |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13342 | Khadine Forbes         | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 14479            |                      |       |                        |                                             |            |         |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 Payroll paid March 6th, 2025. | Reconciled | -520.03 |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     |            | 483.66  |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     |            | 33.60   |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     |            | 0.00    |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     |            | 50.00   |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     | Uncleared  | 0.00    |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     | Uncleared  | 33.09   |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     | Uncleared  | 7.74    |
| 03/06/2025       | Check                | 13343 | Malm, Eric             | February 2025 - Payroll                     | Uncleared  | 6.40    |

# Check Detail Report

## Irish Beach Water District

March 1-April 30, 2025

| TRANSACTION DATE | TRANSACTION TYPE     | NUM   | NAME                           | LINE DESCRIPTION                                  | CLEARED    | AMOUNT    |
|------------------|----------------------|-------|--------------------------------|---------------------------------------------------|------------|-----------|
| 14416            |                      |       |                                |                                                   |            |           |
| 03/06/2025       | Bill Payment (Check) | 12960 | Matthew L. Emrick              |                                                   | Reconciled | -2,301.00 |
| 03/06/2025       | Bill Payment (Check) | 12960 | Matthew L. Emrick              |                                                   |            | -2,301.00 |
| 14467            |                      |       |                                |                                                   |            |           |
| 04/03/2025       | Bill Payment (Check) | 12964 | Matthew L. Emrick              |                                                   | Cleared    | -2,437.50 |
| 04/03/2025       | Bill Payment (Check) | 12964 | Matthew L. Emrick              |                                                   |            | -2,437.50 |
| 14502            |                      |       |                                |                                                   |            |           |
| 03/27/2025       | Check                | ACH   | Mendocino Community Network    | Check#9532                                        | Reconciled | -40.00    |
| 03/27/2025       | Check                | ACH   | Mendocino Community Network    | Website Support & IBWD Email Accounta             |            | 40.00     |
| 14487            |                      |       |                                |                                                   |            |           |
| 03/04/2025       | Check                | ACH   | PG&E                           | 3611003632-8 Hillcrest / ACH                      | Reconciled | -48.75    |
| 03/04/2025       | Check                | ACH   | PG&E                           | 3611003632-8 Hillcrest Statement 02/13/25         |            | 48.75     |
| 14488            |                      |       |                                |                                                   |            |           |
| 03/27/2025       | Check                | ACH   | PG&E                           | 3053827187-2 ACH                                  | Reconciled | -245.83   |
| 03/27/2025       | Check                | ACH   | PG&E                           | 1009543748 Statement date 03/10/25                |            | 33.39     |
| 03/27/2025       | Check                | ACH   | PG&E                           | 1009543856 Statement date 03/10/25                |            | 90.90     |
| 03/27/2025       | Check                | ACH   | PG&E                           | 1009543857 Statement date 03/10/25                |            | 111.68    |
| 03/27/2025       | Check                | ACH   | PG&E                           | 1008686042 Statement 03/10/25                     |            | 9.86      |
| 03/27/2025       | Check                | ACH   | PG&E                           | 1010948062 Statement 03/10/25                     |            | 0.00      |
| 14501            |                      |       |                                |                                                   |            |           |
| 03/31/2025       | Check                | ACH   | Redwood Credit Union           | RDC Monthly Fee                                   | Reconciled | -30.00    |
| 03/31/2025       | Check                | ACH   | Redwood Credit Union           | Monthly Remote Deposit Capture                    |            | 30.00     |
| 14476            |                      |       |                                |                                                   |            |           |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 Payroll paid March 6th, 2025.       | Reconciled | -104.13   |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           |            | 114.24    |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           |            | 0.00      |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           |            | 0.00      |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           | Uncleared  | 0.00      |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           | Uncleared  | 7.08      |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           | Uncleared  | 1.66      |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           | Uncleared  | 1.37      |
| 03/06/2025       | Check                | 13340 | Robert J. Dial                 | February 2025 - Payroll                           | Uncleared  | 0.00      |
| 14495            |                      |       |                                |                                                   |            |           |
| 03/14/2025       | Check                | ACH   | S&B Market                     | February Statement                                | Reconciled | -137.05   |
| 03/14/2025       | Check                | ACH   | S&B Market                     | Indoor Foger HS 3-2                               |            | 10.78     |
| 03/14/2025       | Check                | ACH   | S&B Market                     | Misc Lumber & Screws / Culvert - Road Maintenance |            | 68.95     |
| 03/14/2025       | Check                | ACH   | S&B Market                     | Cloth HDW 36"x5' 1/2                              |            | 32.34     |
| 03/14/2025       | Check                | ACH   | S&B Market                     | Cloth HDW 36"x5' 1/2                              |            | 21.56     |
| 03/14/2025       | Check                | ACH   | S&B Market                     | 1.5% Late Charge                                  |            | 3.42      |
| 14489            |                      |       |                                |                                                   |            |           |
| 03/12/2025       | Check                | ACH   | Thompson's PortaSeptic Service | Invoice# 21887                                    | Reconciled | -80.00    |
| 03/12/2025       | Check                | ACH   | Thompson's PortaSeptic Service | Septic Servicing - Billpay                        |            | 80.00     |
| 14486            |                      |       |                                |                                                   |            |           |
| 03/03/2025       | Bill Payment (Check) | ACH   | Ukiah Paper Supply Inc.        |                                                   | Reconciled | -907.38   |
| 03/03/2025       | Bill Payment (Check) | ACH   | Ukiah Paper Supply Inc.        |                                                   |            | -907.38   |
| 14473            |                      |       |                                |                                                   |            |           |
| 04/10/2025       | Bill Payment (Check) | 12965 | Underground Service Alert      |                                                   | Cleared    | -300.00   |
| 04/10/2025       | Bill Payment (Check) | 12965 | Underground Service Alert      |                                                   |            | -300.00   |
| 14492            |                      |       |                                |                                                   |            |           |
| 03/13/2025       | Bill Payment (Check) | ACH   | USA Bluebook                   |                                                   | Reconciled | -252.57   |
| 03/13/2025       | Bill Payment (Check) | ACH   | USA Bluebook                   |                                                   |            | -252.57   |

## B. OPERATIONS REPORT

# IBWD Operations Report 3/1/25-4/30/25 Brant O'Dell

### **Sampling/Regulatory**

- Monthly bacteria and T2 samples
- IBWD out of compliance, missed nitrate samples 2024. Need to send notice to customers, large chemical sample set for multiple sources completed in April
- IBWD out of compliance, missed deadline for Lead Service Line Inventory deadline. Notifications and completion of inventory due

### **Maintenance/Repair**

- well 5 Cl feed troubleshoot continues...
- residing pump station A with metal panels completed
- Tank 3 painting completed in April
- Leak in 2" Pomo Lake line located and repaired same day
- Leak in 6" Ororey's main line isolated. Under driveway of Moore's residence. Repairs performed by Paulson Excavating in progress as of 4/30/25

### **Staffing/Budget**

- trainee enrolled in Treatment Operator course

### **Projects**

- plan to flush Tank 0
- plan to clear upper diversion inlet pipes
- Hydrant flushing/valve exercising started

### **Customer**

- 3 leak notices sent to customers, 2 responses

### **More**

- attended drought meeting 3/26/25. Draft available for public comment

C. REPORT FROM THE PROP 218 COMMITTEE. STATUS OF 2024 UPGRADE AND SUSTAINABILITY ASSESSMENT AND 2002 CAPITAL REPLACEMENT ASSESSMENT REVENUE.

Update on the 2024 Upgrade and Sustainability Assessment Direct Billing:

- On 2/17/25, the District mailed 299 invoices to parcel owners with a due date of 4/10/25.
  - As of 5/6/25, the District has received remittances totaling \$55,073.88 from 215 parcel owners (approximately 72% of the payable received)
  - \$21,516 is receivable from the remaining 84 parcel owners. The owners of these parcels will be billed for both 2024 and 2025 as part of the next property tax cycle.
- Three invoices have been returned as undeliverable with no forwarding address, and four former parcel owners have notified the District of sales, with no address for the new owners. The District will pursue assessments from these parcels as part of next year's property tax billing cycle.

Update on the 2002 Upgrade and Sustainability Assessment:

- The majority of assessments for \$71.54 per parcel were included in property tax bills issued by Mendocino County on 12/1/24 with a due date of 4/10/25.
  - On 12/19/24, the District received the first payment of \$16,210.97 from the County (55%)
  - On 4/30/25, the District received the first payment of \$11,200.30 from the County (38%)
  - A total of \$27,411.27 has been received to date, with the final payment from the County due later this year.
- 22 parcels were not issued property tax bills due to Mendocino County's Low Value Exemption.
  - On 2/21/25, the District mailed invoices to the owners of these parcels with a due date of 4/10/25.
  - As of 5/4/25, the District has received \$214.62 from two of the three parcel owners, with \$1,359.26 due from the last property owner.

D. ORGANIZATIONAL STRUCTURE COMMITTEE REPORT – STATUS OF THE TRANSITION TO EL DORADO BILLING.

**El Dorado Billing System Implementation Plan:** The schedule has shifted, with the first billing using El Dorado scheduled for July, 2025 (one month later than initially planned). In addition, due to the number of special billing activities under way (One-time Fee, etc.), the District's plan to issue a single month bill has been postponed until later in the year. The following chart provides a high-level summary of billing system conversion activities:

| Target Date                    | Activity                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| February 6, 2025               | Engaged El Dorado to provide utility billing services.                                                                                                                                                                                                                                                                                                                      |
| February 13, 2025              | Met with El Dorado Billing Representatives to review the plan for converting District billing data from RVS to El Dorado: <ul style="list-style-type: none"> <li>Submitted the District's meter reading data file to format for automated upload to El Dorado.</li> <li>Customized billing forms to prepare for issuance from El Dorado's print and mail vendor.</li> </ul> |
| February 27, 2025              | Applied for online payment processing using El Dorado's vendor, iCG Innovative Payment Solutions.                                                                                                                                                                                                                                                                           |
| Target Date: March 10, 2025    | Submitted import file for customer data conversion to El Dorado Billing.                                                                                                                                                                                                                                                                                                    |
| Target Date: May, 2025         | Review El Dorado's customer data conversion and test system performance against District's requirements.                                                                                                                                                                                                                                                                    |
| Target Date: May 5, 2025       | Issue letter to customers as a "stuffer" in the May water service bill.                                                                                                                                                                                                                                                                                                     |
| Target Date: June 28 or July 5 | Post and email flyer regarding eBilling workshops                                                                                                                                                                                                                                                                                                                           |
| Target Date: July 3, 2025      | Remove link to current online payment vendor from website, and cancel service.<br>Add Customer One Time Payment or Register for their Customer Care/Online bill pay portal: <a href="https://pay.waterbill.com/login-IrishBeachWaterDistrict">https://pay.waterbill.com/login-IrishBeachWaterDistrict</a> to website                                                        |
| Target Date: July 3, 2025      | Issue bills using El Dorado Billing.                                                                                                                                                                                                                                                                                                                                        |
| Target Date: July 12 or 19     | Hold eBilling workshop to assist customers with portal customization (First El Dorado billing issued the week of 7/3/25, so hold workshop to set up online payment of first bill.)                                                                                                                                                                                          |
| Target Date: September 2025    | Issue IBWD procedures for maintenance and use of the billing system, as well as coordination with District accounting system.                                                                                                                                                                                                                                               |
| Target Date: December 2025     | Evaluate eBilling enrollment rates and consider curtailing El Dorado's print and mail service.                                                                                                                                                                                                                                                                              |

| Water Use Months     | January – February 2025 | March – April 2025 | May – June 2025 | July - August 2025 | September 2025 |
|----------------------|-------------------------|--------------------|-----------------|--------------------|----------------|
| <b>Billing Month</b> | March 2025              | May 2025           | July 2025       | September 2025     | October 2025   |
| <b>System Used</b>   | RVS                     | RVS                | El Dorado       | El Dorado          | El Dorado      |

E. APPROVAL OF THE MINUTES: FOR MARCH 8, 2025 REGULAR MEETING.

**IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
REX DUNNING FIREHOUSE, 15401 FOREST VIEW ROAD, MANCHESTER, CA 95459  
Saturday, March 8, 2025, at 10:00 A.M. (ZOOM AND IN-PERSON)**

**CALL TO ORDER AND ROLL CALL:** Vice President Hohos called the regular meeting of the Irish Beach Water District Board Meeting to order at 10:01am. Roll call of Directors in attendance: Vice President Hohos, Director Ottoboni, and Director Hackett attended in person; Director Kimsey attended via Zoom; and Director Israel was absent. Staff attending via Zoom included: Water System Manager O'Dell, Special Assistant to the Board Murray, and District Counsel Emrick.

**PUBLIC INPUT:** None

**OLD BUSINESS:**

- A. **DISCUSSION AND OR ACTION:** ORGANIZATIONAL STRUCTURE COMMITTEE REPORT – CONSIDER IMPLEMENTATION PLAN TO UPDATE DISTRICT BILLING SYSTEMS AND PROCESSES.

**Action:** Director Hackett provided a recap of the Board's January 2025 decision to transition to the El Dorado Utility Billing system, and introduced Casie Smith, the consultant who is helping the District navigate the transition to the new billing system. Ms. Smith provided an overview of the implementation plan, highlighted a few of the features of the new system and explained that the District will host workshops to help customers set up e-billing, etc. The Board accepted the report and thanked Director Hackett and Ms. Smith for their efforts to modernize District billing processes.

- B. **DISCUSSION AND OR ACTION:** BUDGET & FINANCE COMMITTEE UPDATE REVIEW OF FISCAL YEAR 2024/2025 LINE- ITEM BUDGETED V. ACTUALS.

**Action:** Director Ottoboni reported that the District has moved to an automated profit and loss statement using a cash basis since recording accruals presents challenges. He highlighted one example of this in line 563.400, which reflects engineering costs accrued in FY 2023-2024, but paid in FY 2024-2025. In addition, Director Ottoboni made note of a change in line 594.130, which budgeted contributions to the greater than 40-year restricted fund. He explained that he is reconsidering the line to be assigned to these transactions, so for the time being he simply deleted the line. Director Ottoboni reported that income and expenses are as expected for this stage in the budget cycle, and the District's financial position is very good. The Board accepted Director Ottoboni's report and thanked him for his efforts to refine financial control and reporting processes.

- C. **DISCUSSION AND OR ACTION:** REPORT FROM THE PROP 218 COMMITTEE. CONSIDER RESOLUTION 2025-4 – ESTABLISHING PROCEDURES FOR THE SUBMISSION AND TABULATION OF PROTESTS IN CONNECTION WITH THE ONE-TIME FEE FOR THE 2002 ASSESSMENT REFUND AND LITIGATION SETTLEMENT PURSUANT TO ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AS WELL AS NOTICE OF PUBLIC HEARING

**Action:** Director Hackett reported that the District mailed invoices for the 2024 Upgrade and Sustainability Assessment on 2/17/25. She noted that as of 3/6/25, the District had received remittances totaling \$23,617.32 from 90 parcel owners with several weeks to go before the due date of 4/10/25. She explained that the District will track non-receipts, and those owners who do not remit payment by 4/10/25 will be billed for both FY 2024 and FY 2025 in Mendocino County's next property tax billing cycle. In addition, Director Hackett reported that on 2/21/25 the District issued invoices for the 2002 Capital Replacement Assessment to the 22 parcels not issued property tax bills due to Mendocino County's Low Value Exemption. She explained that as of 3/6/25, the District has received \$0 of the \$1,573.88 due.

Director Ottoboni presented an overview of the 2002 Assessment Refund and Litigation Settlement, which highlighted the need to finance a court-ordered refund, as well as litigation costs for a court case filed in 2009.



He reported that the trial court ordered the District to refund certain assessments collected during the period 2002 – 2016 plus interest to date totaling \$558,684 because the District did not develop Mallo Pass as a source of water; and refund certain assessments collected during the period 2002 – 2017 plus interest totaling \$154,030 because the District did not complete all of the System-wide projects included in the 2002 engineer's report. He explained that in addition to the refunds, the District must pay a settlement and court-ordered fees and costs totaling \$107,265. In total, the District needs \$712,714, and has \$445,641, leaving a shortfall of \$267,073.

Director Ottoboni reported that parcel owners paid varying amounts to the 2002 Mallo Pass and System-wide Assessment funds. He explained that the District carefully reviewed contributions for each parcel, which governs the amount to be refunded, calculated the amounts to be refunded to each parcel and then engaged a team of forensic accountants to verify the amounts to be refunded. Director Ottoboni reported that the District currently has sufficient funds to issue refunds to the owners of undeveloped parcels in Units 1 – 7, who will receive \$1,574, those in Unit 9 will receive \$1,482, as well as owners of select parcels in the cluster homes (Unit 8), who will receive \$997. He then detailed a proposed method to finance the refunds to all of the developed parcels plus the settlement costs through a one-time fee. He explained that parcels connected to the water system in Units 1 – 8 would be charged a one-time fee of \$1,795, and those connected in Unit 9 would be charged \$1,597. At a later date, parcels connected to the water system in Units 1 – 8 would receive a refund \$1,574.00, and those connected in Unit 9 would receive a refund of \$1,482.00. He reported the net cost to property owners connected to the water system in Units 1 – 8 would be \$221, and those connected in Unit 9 would receive a refund of \$115. He proposed that each owner connected to the water system would be given the option of applying their refund to the one-time fee. Individuals selecting this payment option in Units 1 – 8 would pay \$101, and those in Unit 9 would receive a refund of \$4 (after discounting \$120.00 per parcel for simplification of administrative processes). He noted that the full presentation will be posted to the District website for review by those unable to attend the meeting.

Finally, Director Ottoboni briefed the Board on the Proposition 218 process which guides implementation of the proposed one-time fee. He explained the requirement to give affected property owners notice of the proposed fee and the date of a public hearing (May 10, 2025), tabulate written protests to implementation of the proposed fee, and consider protests before making a final decision regarding the one-time fee.

Director Hackett made a motion to approve Resolution 2025-04 – Procedures for the Submission and Tabulation of Protests in Connection with the one-time fee for the 2002 Assessment Refund and Litigation Settlement Pursuant to Article XIID of the California Constitution, and direct staff to issue notice of public hearing no later than 3/18/25. Director Hohos seconded the motion and called for a vote: Director Hackett – Aye, Director Ottoboni – Aye, Director Kimsey – Aye, Vice President Hohos – Aye. The motion passed with a quorum.

## **NEW BUSINESS:**

### **A. DISCUSSION AND OR ACTION: CONSIDER RESOLUTION 2025-5 – DOCUMENTING THE DECISION TO MODIFY RESOLUTION 2002-02 - PERTAINING TO DELINQUENT ACCOUNTS.**

**Action:** Director Hackett explained that In late January, 2025 District staff began issuing disconnection notices to delinquent accounts. She reported that most of the notices have resulted in payments; however one account has not been responsive and will likely have service disconnected. Director Hackett noted that the District has not updated the fee to reconnect service or the security deposit guidelines since 2002. She explained that the reconnection fee is currently set at \$100 and the security deposit for approximately 2 billing periods is set at \$200, neither of which reflect current labor costs or water services charges. Director Hackett reviewed Resolution 2025-05, which details the labor costs of disconnecting the meter at the box, reconnecting the meter at the box once the bill is paid, as well as administrative and management time for disconnection actions and notices. She made note of a typographical error, which appears in two sections of the resolution: “Prior to reconnection of any customer disconnected for delinquent charges, all past due charges (see above) must be paid, a ~~\$417~~ \$270 delinquent account reconnection fee must be paid, and a ~~\$514~~ \$556 (approximately 2 billing periods) security deposit must be paid. Security deposits shall be held by the District for a five-year period. If after five years a customer pays all billings on time and the account is not allowed to become delinquent, the security deposit shall be applied as a credit against future bills.” Director Hackett made a motion to approve Resolution

2025-05 – Documenting the Decision to Modify Resolution 2002-02 - Pertaining to Delinquent Accounts, as amended, and to direct staff to issue notice to customers. Vice President Hohos seconded the motion and called for a vote: Director Hackett – Aye, Director Ottoboni – Aye, Director Kimsey – Aye, Vice President Hohos - Aye. The motion passed with a quorum.

## **COMMUNICATIONS AND CORRESPONDENCE.**

Director Hackett reported that the District received communication from Ken Terry on January 24, 2025, regarding the maintenance of Pomo Lake. She explained that the Irish Beach Improvement Club (IBIC) maintains Pomo Lake and the District does not; however, if IBIC actions to address the current status of the Moores Creek outflow into Pomo Lake require District action, the Board will consult with District Counsel and report at a future meeting.

Director Hackett reported that the District received a request for several documents related to pending litigation from Bill Moores on February 12, 2025. She noted that District staff referred the matter to District Counsel Emrick to prepare a response to the discovery request.

## **CONSENT CALENDAR:**

- A. TREASURER REPORT, CHECKS ISSUED.
- B. OPERATIONS REPORT.
- C. SPECIAL ASSISTANT TO THE BOARD REPORT – AUGUST 26, 2025 ELECTION: TWO IBWD BOARD OF DIRECTORS POSITIONS.
- D. APPROVAL OF MINUTES: JANUARY 11, 2025 REGULAR MEETING.

**Action:** Director Hackett made a motion to accept the Treasurer's report, Operations report, Special Assistant to the Board report, and meeting minutes included in the consent calendar. Director Ottoboni seconded the motion. Vice President Hohos called for a vote: Director Hackett – Aye, Director Ottoboni – Aye, Director Kimsey – Aye, Vice President Hohos - Aye. The motion passed with a quorum.

**ADJOURNMENT:** Vice President Hohos made a motion, with a second from Director Hackett to adjourn the regular meeting at 11:24am. The motion passed with a quorum and the meeting then convened into executive closed session.

## **EXECUTIVE (CLOSED) SESSION.**

- A. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. 23CV00273
- B. **PUBLIC EMPLOYMENT** (Govt. Code § 54957): OPERATOR – LEVEL 2 (WATER SYSTEM MANAGER)

**Action:** The executive (closed) session was adjourned at 11:42am. Vice President Hohos reported that the Board directed the Organizational Structure Committee to offer the permanent Operator Level 2 (Water System Manager) position to Brant O'Dell effective March 1, 2025.

Adjournment of Public Session:

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EXECUTIVE (CLOSED) SESSION

- C. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. 23CV00273

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