

**SPECIAL MEETING MINUTES FOR
THE IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS,
15401 FOREST VIEW ROAD P.O BOX 67, MANCHESTER, CA 94559
SATURDAY, JUNE 4, 2022**

1. CALL TO ORDER AND ROLL CALL: Vice President Israel called the Special Meeting of the Irish Beach Water District on June 4, 2022, to order at 10am held in the Rex Dunning Firehouse, 15401 Forest View Road, Manchester, CA 95459 and via Zoom. The Irish Beach Directors in attendance were: Vice President Israel. Director Dyson, Director Hackett, and Director Ragan who attended via Zoom. President Terry was absent. Staff in attendance: Water Technician RJ Dial and Office Assistance Krista Dial. Treasurer Murray attended Via Zoom.

The reason for this Special meeting is to update five policies and adopt resolution 2022-4 to meet the terms of the new State Department of Water Resources Grant.

2. COMMUNICATIONS AND CORRESPONDENCE: NONE
3. PUBLIC INPUT: Vice-President Israel asked for but received no public input on any items not on the agenda.
4. DISCUSSION AND OR ACTION: RESOLUTION 2022-4: Vice President Israel turned over discussion to Director Hackett. Director Hackett reviewed the purpose of the Resolution 2022-4 highlighting the formal and informal bidding procedure changes with the threshold increased to \$60,000.00. from \$25,000.00 in item A for projects performed by employees; and informal bidding increased to \$200,000 from \$75,000 in item B for projects over \$200,000 subject to the formal bidding process. After discussion Vice President Israel called for approval of Resolution 2022-4. Director Hackett moved for approval with second from Director Regan. Roll call vote: Director Hackett aye, Director Regan aye, Director Dyson aye, Vice President Israel aye; all were in favor motion carried.
5. DISCUSSION AND OR ACTION: IRISH BEACH WATER DISTRICT POLICY HANDBOOK UPDATES AND ADDITIONS: Vice President Israel turned over the discussion to Treasurer Murray. Treasurer Murray announced the following policies to the Board for approval:
 - a. "Policy 1010 The Adoption / Amendment of Policies": Vice President Israel called for a motion to waive reading of and approve Policy 1010. Director Dyson so moved with second from Director Hackett. Ayes: 4, Noes 0, Motion Passed.
 - b. "Policy 3040 Expense Authorization": Vice President Israel called for a motion to waive reading of and approve Policy 3040. Director Regan so moved with second from Director Hackett. Ayes: 4, Noes 0, Motion Passed.
 - c. "Policy 3050 Credit Card Use": Vice President Israel called for a motion to waive reading of and approve Policy 3050. Director Dyson so moved with second from Director Regan. Ayes: 4, Noes 0, Motion Passed.
 - d. "Policy 3080 Purchasing": Vice President Israel called for a motion to waive reading of and approve Policy 3080. Director Regan so moved with second from Director Hackett. Ayes: 4, Noes 0, Motion Passed.
 - e. "Policy 3081 Selection of Contractors and Consultants": Vice President Israel called for a motion to waive reading of and approve Policy 3081. Director Hackett so moved with a second from Director Regan. Ayes: 4, Noes 0, Motion Passed.

6. DISCUSSION AND OR ACTION: DELEGATING AUTHORITY TO LET INFORMAL CONTRACTS FOR MATERIALS TO COMPLETE REPLACEMENT OF TANK 2 ROOF (DWR GRANT) TO THE GENERAL MANAGER: Vice President Israel turned over discussion to Director Hackett. Director Hackett made a motion to approve the following: "To Delegate approval authority to let informal contracts for materials to complete replacement of tank 2 roof (DWR Grant) to the General Manager." Director Regan moved to approve motion with second from Director Dyson. Ayes: 4, Noes 0, Motion Passed.

ADJOURNMENT: Director Regan moved with second from Director Dyson to adjourn the Public Session of the Special Board Meeting at 10:50AM and convene into the closed session. Director Dyson recused himself from closed session

EXECUTIVE SESSION: Vice President Israel adjourned the closed session at 11:15am with no action to report.

Respectfully Submitted:

Attest as presented:

Susan Israel, Vice President

Heather Hackett, Secretary of the Board,

Date: _____

Date: _____

Prepared By _____
Annette Fromwiller, Clerk