

IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
March 9, 2019

- 1. CALL TO ORDER AND ROLL CALL:** President Drolet called the Regular Meeting to order at 10:03 A.M. on Saturday, March 9, 2019, in the Rex Dunning Firehouse, 15401 Forest View Road. Roll call of directors in attendance were: President Drolet, Director Reidenbach, Director Ellison, and Director Terry. Employees in attendance were: District General Manager Acker, Clerk/Accountant Murray, Clerk/Secretary Sackman. District's Legal Counsel Emrick attended by phone.

Director Reidenbach performed the ceremonial swearing in of Director Ken Terry as a director of the Board of the Irish Beach Water District, and Director Terry affirmed his acceptance of the position.

- 2. APPROVAL OF MINUTES:** Director Terry made a motion to approve the Meeting Minutes dated November 18, 2018, as submitted. The motion was seconded by Director Reidenbach. Roll call to vote: President Drolet, aye; Director Reidenbach, aye; Director Terry, aye; and Director Ellison, aye. Motion carried. Director Reidenbach made a motion to approve the Special Meeting Minutes dated January 12, 2019, as submitted. The motion was seconded by Director Terry. Roll call to vote: President Drolet, aye; Director Reidenbach, aye; Director Terry, aye; and Director Ellison, aye. Motion carried. Director Ellison made a motion to approve the Meeting Minutes dated January 19, 2019, as submitted. The motion was seconded by Director Terry. Roll call to vote: President Drolet, aye; Director Reidenbach, aye; Director Terry, aye; and Director Ellison, aye. Motion carried.
- 3. COMMUNICATIONS AND CORRESPONDENCE:** Communications and correspondence from the Irish Beach Community was discussed, and the Board decided that in the next billing statement a note would be included advising Irish Beach property owners to address all correspondence to Irish Beach Water District, PO Box 67, Manchester, CA 95459. Furthermore, formal communications with the Irish Beach Water District concerning Board issues will be posted on the District website, www.ibwd.org. Correspondence received within a two week period of an upcoming board meeting will be included on the meeting agenda.

General Manager Acker discussed with the Board a phone message from a property owner of a parcel located south of the District on Highway One asking about bringing his property into the District. After discussion it was decided that General Manager Acker would write a letter to the property owner advising him of the procedures to follow.

- 4. PUBLIC INPUT:** Public input was limited to five minutes for each person. IBIC President Wolfe stated that he and the IBIC Directors were thankful for the Irish Beach Water District's Board of Directors' participation in the Pomo Lake license negotiations. The date for the next Pomo Lake license meeting with Director Ellison and General Manager Acker has been scheduled for March 13, 2019, at 3:00 P.M.

5. REPORTS:

A. TREASURER'S REPORT:

Clerk/Accountant Murray reported the following:

Cash Balance: \$26,664
Operations Reserve: \$0.00
Emergency Response Augmentation: \$26,792
System Wide Capital Improvement: \$0.00
>40 Year Equipment Replacement Fund: \$195,970
Alternate Water Development Fund: \$416,644
Total Assets both Restricted and Unrestricted: \$680,383

After review of the Cash Statement and the list of checks issued from November 1, 2018 through March 4, 2019, Director Reidenbach made a motion to accept the Cash Statement Report of March 2019, and the Checks Issued Report for the period of November 1, 2018 through March 4, 2019. Motion seconded by Director Ellison. Roll call to vote: President Drolet, aye; Director Ellison, aye; Director Terry, aye; and Director Reidenbach, aye. Motion carried.

Clerk/Accountant Murray introduced Resolution 2019-01: Resolution of the Board of the Irish Beach Water District Documenting the Approval of the District's FY2018-2019 Operating Budgets for Water. After review and discussion of Resolution 2019-01 a motion was made by Director Terry to adopt the Irish Beach Water District Resolution 2019-01. Motion seconded by Director Reidenbach. Roll call to vote: President Drolet, aye; Director Ellison, aye; Director Terry, aye; and Director Reidenbach, aye. Motion carried.

Clerk/Accountant Murray discussed with the Board the need to increase the fee for new meters and hook-up fees. Legal Counsel Emrick stated this subject will be further discussed under 6.A. Old Business.

Accountant Clerk Murray, General Manager Acker, and the Board discussed property owners' responsibility for excess water usage due to leaks. It was determined that if the excess usage was on the property owner's side of the meter the Water District would allow for partial payments spread over a year without incurring late fees.

B. WATER/STORAGE FACILITIES/CONVEYANCE LOSS: General Manager Acker discussed with the Board the following: maintenance projects for Tanks 2 and 5 and the Unit 9 well, the upper road not sustaining any major damages or blockages due to the recent weather conditions, installing the new meters and advantages of more accurate meter readings, incorporating the installation of the cross-connection devices (where needed)during installation of the new meters, and upgrading the water treatment systems software.

C. SAFETY COMMITTEE: General Manager Acker discussed with the Board a visit from the safety inspector of the insurance company, and the attendance and completion of written tests by employees at the following Safety Committee Meetings:

December 11, 2018: "Before You Turn the Key" (about driving)

January 5, 2019: "Communications Breakdown" and "Stairways & Ladders"

March 5, 2019: "Working Outdoors"

Attendees: General Manager Acker, Treatment Plant Operator Rogers, Treatment Plant Operator Trainee Dickson, and Maintenance Employee DeVaul.

D. LEGAL COUNSEL: Counsel Emrick, stated there was nothing to report.

E. DIRECTORS: Director Reidenbach brought up for discussion the logging rezoning application by an Irish Beach property owner. After discussion regarding the past logging and the negative impact it had on Irish Beach Water District’s operations, Counsel Emrick proposed that he would submit a letter to the County Planning Department expressing the need to make sure certain mitigation measures are incorporated to protect Irish Beach Water District’s water source. Director Reidenbach stated that she would let Counsel Emrick know of the date that the County Planning Department will have their next meeting

6. OLD BUSINESS:

A. DISCUSSION AND OR ACTION: FINANCING OPTIONS FOR FUTURE CAPITAL PROJECTS, WATER SOURCE DEVELOPMENT, AND UPDATE ON PROCURING AN ENGINEER’S ASSESSMENT FOR MASTER PLAN DEVELOPMENT. (EMRICK/ACKER). Counsel Emrick and General Manager Acker discussed with the Board about obtaining cost estimates for a master plan update from engineering firms. This would be the first step in looking at financing options to replace funds that are no longer being received from Proposition 218 Assessments. General Manager Acker will contact at least two engineering firms for cost estimates.

7. NEW BUSINESS: No new business

ADJOURNMENT: President Drolet moved to adjourn the public session of the board meeting at 11:54 A.M. and the Executive Session convened at 11:57 A.M.

8. EXECUTIVE (CLOSED) SESSION: No reportable action was taken.

CONVENED EXECUTIVE SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. SC-UK-CV-G-09-0054665-000.**
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION: SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPHS (2) OR (3) OF SUBDIVISION (D) OF SECTION 54956.9: (1 POTENTIAL CASE).**

RETURNED TO OPEN SESSION AND REPORT:

President Drolet closed the executive session and reconvened the open (public) session of the Irish Beach Water District at 12:11 P.M. and stated that there were no reportable actions to report regarding existing litigation. Director Terry moved to adjourn the board meeting. Director Ellison seconded the motion. Roll call to vote: President Drolet, aye; Director Ellison, aye; Director Reidenbach, aye; and Director Terry. Motion carried. Meeting adjourned at 12:13 P.M. The next board meeting will be scheduled for Saturday, May 11, 2019.

Respectfully submitted:

Attest:

Leon Drolet, President

Anny Reidenbach, Secretary of the Board

Date: _____

Date: _____

Prepared by: Connie Sackman, Clerk/Secretary