

**IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
15401 FOREST VIEW ROAD, MANCHESTER, CA 95459  
July 11, 2020**

- 1. CALL TO ORDER AND ROLL CALL:** President Terry called the Regular Meeting to order at 10:07 A.M. on Saturday, July 11, 2020, using Zoom, a web-based video and audio conferencing tool, to meet online. Roll call of directors in attendance online were: President Terry, Director Ellison, Director Dyson, Director Drolet and Director Whitaker. Employees in attendance online were: General Manager Acker, Clerk/Accountant Murray, Clerk/Secretary Sackman, and Legal Counsel Emrick.
- 2. APPROVAL OF MINUTES:** Director Whitaker made a motion to approve the Regular Meeting Minutes dated May 9, 2020, as submitted and the Special Meeting Minutes of June 13, 2020, as submitted. The motion was seconded by Director Ellison. Roll call vote: President Terry, aye; Director Ellison, aye; Director Dyson, aye; Director Drolet, aye and Director Whitaker, aye. Motion carried.
- 3. COMMUNICATIONS AND CORRESPONDENCE:** At the request of Casey Dyson property owner at Unit 9, Lot 28, a required administrative letter to notify the County and was submitted to the County by Clerk/Accountant Murray to confirm that water is provided by the District for parcels being built in the Irish Beach Community.
- 4. PUBLIC INPUT:** Property owners Susan Israel and Mike Dunbaugh, present online during the Zoom Meeting, discussed with the Board and legal counsel the appeals attorney's fees, history of law suits and actions taken, and proposed availability rate.
- 5. REPORTS:**

**A. TREASURER'S REPORT:**

**July 2020:**

Cash Balance: \$38,686

Operations Reserve: \$0.00

Emergency Response Augmentation: \$38,228

System Wide Capital Improvement: \$0.00

>40 Year Equipment Replacement Fund: \$68,377

Alternate Water Development Fund: \$425,997

Total Assets both Restricted and Unrestricted: \$696,060

Clerk/Accountant Murray discussed the May 1, 2020 through July 1, 2020 Treasurer's Report and checks issued with the Board. She pointed out that the cash in the checking account was \$38,686, due to reduced administration expenditures and receipt of payments for May and June from customers' water billing payments. Treasurer Murray discussed with the Board a mid-year budget review of current and future expenditure needs and will be further discussed regarding a formal payment plan for loans borrowed from Irish Beach Water District's restricted funds to be paid back from operations reserve and a proposed increase to the availability charge at the September IRISH BEACH WATER DISTRICT Board Meeting.

Director Ellison made the motion to approve the Treasurer's Report and checks issued from May 1, 2020 through July 1, 2020. The motion was seconded by Director Drolet. Roll call vote: President Terry, aye; Director Ellison, aye; Director Dyson, aye; Director Drolet, aye and Director Whitaker, aye. Motion carried.

Online meeting Guest Israel discussed with the Board and Legal Counsel Emrick her request to have more itemized details concerning legal fees listed on the treasurer's reports. President Terry stated that he and Clerk/Account Murray would formalize and provide more detailed information regarding legal fee expenses for future treasurer's reports beginning at the September Board Meeting.

- B. WATER/STORAGE FACILITIES/CONVEYANCE LOSS:** General Manager Acker reported the following: Generally this report consists of normal operations of the water treatment plant. Key items to report are: The electronic meter located on Navarro Way was indicating a water leak and we were able to shut off the water and notified the owner to arrange for repair, as it was determined a homeowner's expense. Rebuilt and installed a gate at Hillcrest Drive. A report of a water leak on O'Rorey's Place, was evaluated and the repairs have been completed. Tank 2 was repaired, drained and cleaned. An automatic control system is in the process of being repaired. A section of the water main in Unit 2 on Mallo Pass Drive has been marked for the utilities; materials have been acquired and will be starting the repairs later in July. The state required Annual Operations Report, Monthly Operations Report, and Consumer Confidence Report were completed this month. General Manager Acker attended IRISH BEACH WATER DISTRICT Board Meetings, completed sample testing, and processed system checks.
- C. SAFETY COMMITTEE:** General Manager Acker reported the attendance by employees and the completion of written tests at the Safety Committee Meeting: July 3, 2020: "Heat Stress for Public Employees – Seeing Red." and "CPR and AED The Chain of Survival "Attendees: General Manager Acker, Treatment Plant Operator Dial, and Maintenance Employee DeVaul.
- D. LEGAL COUNSEL:** Legal Counsel Emrick stated that there was nothing to report at this meeting.
- E. DIRECTORS:** President Terry discussed with those present his rate payer letter that was mailed with the current billing statement. President Terry discussed the reason for purchasing the smart meters, the litigation expenses, and the impact on how these expenditures would affect the budget for the next fiscal year.

## 6. OLD BUSINESS:

- A. DISCUSSION AND OR ACTION: PROPOSED IRISH BEACH WATER DISTRICT DRAFT POLICY #3075 TO ADOPT THE LOCAL AGENCY MANAGEMENT PROGRAM (LAMP) OF THE 25-FOOT SETBACK AS APPROPRIATE FOR PROPERTY DEVELOPMENT. (EMRICK/ACKER).** Legal Counsel Emrick stated that the draft policy would be discussed for acceptance at the IRISH BEACH WATER DISTRICT Board Meeting in September 2020.
- B. REVIEW AND DISCUSSION: PROPOSED IRISH BEACH WATER DISTRICT LETTER GIVING PERMISSION FOR WILLIAM MOORES TO DRILL A TEST WELL ON MR. MOORES' SEPARATE PIECE OF PROPERTY LOCATED ON NICHOLS RANCH. (WHITAKER/EMRICK/ACKER).** This item is tabled until the next meeting, as Mr. Moores has not provided his overall intention regarding his project concerning a test well and the resolution of the un-capped well to the Board as yet.

## 7. NEW BUSINESS:

**DISCUSSION AND OR ACTION: PROPOSED F/Y 2020/2021 BUDGET AND MID-YEAR BUDGET REVIEW OF CURRENT AND FUTURE EXPENDITURE NEEDS. (MURRAY/ACKER/EMRICK).** Clerk/Accountant Murray presented to the Board the following: A recap of income and expenses, revenue from water usage and availability payments from customers. The new budget has proposed an increase for usage of a new rate of \$0.65, per 100 gallons, and a new availability rate of \$85.49 per month. Also discussed with the Board were the new meters and litigation loans that are needed to be affirmed for payment in a formal payback for the budget. Director Ellison made a motion to accept the proposed budget as written, subject to amendment, and to have the Public Hearing Meeting at the IRISH BEACH WATER DISTRICT Board Meeting in September 2020. The motion was seconded by Director Drolet. Roll call vote: President

Terry, aye; Director Ellison, aye; Director Dyson, aye; Director Drolet, aye and Director Whitaker, aye. Motion carried. Further discussion regarding the approved budget and any amendments will be continued at the IRISH BEACH WATER DISTRICT September 2020 Meeting.

**ADJOURNMENT:** President Terry moved to adjourn the Public Session of the Board Meeting at 12:39 P.M. and Director Dyson seconded the motion. Motion carried. The next Board Meeting and Public Hearing Meeting will be scheduled for Saturday, September 12, 2020.

**8. EXECUTIVE (CLOSED) SESSION:** The Executive Closed Session was conducted after the Regular Zoom Meeting.

**Respectfully submitted:**

**Attest:**

\_\_\_\_\_  
**Kenneth Terry, President**

\_\_\_\_\_  
**Stephen Whitaker, Secretary of the Board**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_